
Meeting: 8th PV meeting FSR-FEB
Date: October 28th 2011
Time: 09.00-11.00
Location: UvA, E0.12
Present: Birk Jonker, Victoria Ous, Egor Gorshkov, Marije Duijn, Marko Virkebau, Amel Guediche (secretary)
Absent: Joren Verkade, Anahita Farokhi

1. Opening

- Birk started the meeting at 09.17.

2. Announcements/ Mail

- There is a complaint of a student that wasn't well informed about his bul, so she missed it. This email is forwarded to Joren.
- 2nd of November OC-EB is in room E0.12
- Campaign Teacher of the year needs the FSR to help out and fill in a schedule when who is available. This is from 7th till 18th of November
- Anahita is ill and, Joren will not be present
- Victoria has to leave for 15 minutes after Faculties Plan
- For next meeting put Sinterklaas in the agenda.

3. Determine Minutes

- The minutes are determined with small changes.

4. Determine Agenda

- The agenda is determined without any changes.

5. Previous Action List

- The actions that were completed were crossed of the action list.

•Remaining Action List:

- Egor make an appointment with the Dean to discuss dome PR points.
- Egor work out the event idea's before 18th .
- Egor: think of questions for Sinterklaas questionnaire
- Egor: make an appointment with the Dean to discuss dome PR points.
- Egor: work on a detailed PR plan, with a schedule.
- Victoria: talk to the going abroad office.
- Victoria: contact Maurice about internship department .
- Birk: buy USB sticks.

6. Faculty plan

- One document is about what the FSR would like information about and small adjustment. And in the other document you can find the paragraphs.
- The FSR walked through the points.

Information on:

- About point 5: 15 (absolute or percentages) enrolled or finished?
- Point 6: instead of has to, needs to.

Changes in the change and adjustment document:

- Birk likes the argumentation that Victoria, Anahita and Marko wrote.
- If any of the FSR members has notes about the argumentation, he/she should email this to Birk, so he can take it into account during the OV.

7. Break

- From 9.56-10.09
- Marko came in at 10.08.

8. OV

- Victoria is going to chair the OV meeting.
- Dress code is FORMAL! Dress up.
- Switch points 3 and 4.
- Advice 002- ORM: Anahita and Marko will back up.
- Faculty Plan (advice 001): Birk and Marko will back up.
- Budget: Dean and Saskia will talk. Marije can ask the questions.
- Complaints: Joren and Egor will back him up

9. Facilities

- No updates.

10. Quality

- For the starting block, the excel file should be circulated again to take a small sample if there are midterms and practice exams.

11. Complaints

- The students had to pay for UFA. The council was not able to help this student out, but will still work on this.
- Take home exam: there was a problem with this. Not all teachers are aware that students are allowed to take the exam home. Last year the OC's wanted to get in the OER that students are *not* allowed to take exams home. However, the FSR did not approve this for the Bachelor OER. It is not in the OER that it is not allowed, which suggests/ implies that it is allowed for students to take home their exam.

11. New Action List

- Everybody: If any of the FSR members has notes about the argumentation, he should email Birk, so he can take it with his for the OV!!!!
- Birk: change argumentation part of change point 3.
- Birk: send an update to Marije about the construction of REC-H.
- Birk put Sinterklaas in the next meeting's agenda.
- Marko: send around excel file to FSR members to find out about midterms and practice exams.
- Joren look at the Bachelor OER an Master OER about taking home your exams (there is a difference) and which point it is.
- Joren find out about the UFA payments, the money international students have to pay to the UvA to find an apartment for them (also see 7th PV meeting, complaints)
- Joren send OER to student with the complaint.

12. Next Meeting

- October 31st 12.30-14.30. FSR members have to be in the FSR room at 12.20 In suit.

13. AOB / Questions

- Marko will not be in the Netherland from the 3rd till 13th of November, but will be able to work from there.
- All the facilities that were arranged by the FSR last year, e.g. the fifteen minutes computers, should have a made by FSR stickers.
- If anybody needs help for any Work Group ask Amel.

14. Closure

- Birk closed the meeting at 10.50.

15. FSR activities during the coming period

October :

12 th	OC-AEO	
20 th	Kick off for teacher of the year: café Zeppos	19.30
31 st	OV faculty Plan	12.30-14.30

November:

1 st	OWI drink and Goodbye Randolph Sloof: Bar Lempicka	16.00-18.00
2 nd	OC-EB	09.00-
11.00		
11 th	Sefa Conference 2011: Hotel Okura	12.30-17.20

December:

6th OV budget

15.00-17.00