



## Minutes OV FSR and DB FGw 6 February 2020

Present Fred Weerman, Marian Wilts, Carlos Reijnen, Thomas Vaessens, Freya Chiappino, Rijk Van Beek, Ömür Kirli, Irene Zwiep, Rozemarijn Vissers, Olaiya Aro, Liesje Verhave, Luana Lenz

Absent Devrim Aslan, Gerard Nijsten, Tjibbe Valkenburg, Roxane Erni

Guest Emma Kat (Technical Chair)

Secretary Nicolle Bötcher

### Agenda

- 1 1. Opening and confirming the agenda
- 2 2. Confirmation draft minutes OV 10 December 2019 (Attachment)
- 3 3. Announcements
- 4 a. Daily Board of the Faculty
- 5 b. FSR
- 6 4. Updates
- 7 a. CoH
- 8 b. GSH
- 9 c. Steering Committee TLC
- 10 d. Diversity
- 11 5. Course registrations (Attachment)
- 12 6. Kwaliteitsafspraken (Attachment)
- 13 7. HIC (Attachment)
- 14 a. Bachelor
- 15 b. Research building
- 16 8. Jaarindeling 884 (Attachment memo DB)
- 17 9. Study spaces University Quarter (Attachment, under precondition)
- 18 10. Questions and closing

19                   **1.           Opening and confirming the agenda**

20                   Kat opens the meeting at 15:05. The FSR suggests striping point 6 concerning  
21 'Kwaliteitsafspraken'. Weerman suggest striping point 8 concerning '884'.  
22                   Point 6 and 8 are removed from the agenda.

23                   **2.           Confirming draft minutes OV 10 December 2019**

24                   *Minutes:* The draft minutes 191210 are run per page and discussed. Confirmation of the  
25 minutes is postponed until the next OV.

26                   *Actionlist:* The action list is discussed and completed action points are striped.

27                   -     Kirli and Verhave enter the meeting at 15:12.-

28                   Weerman states there will be a second talk about point 191210-08 concerning the language  
29 courses.

30                   **3.           Announcements**

31                   **a.     Daily Board of the Faculty**

32                   Nijsten is absent.

33                   **b.     FSR**

34                   Valkenburg, Aslan and Erni are absent.

35                   **4.           Updates**

36                   **a.     COH**

37                   Vaessens states that the most important updates are on the agenda.

38                   **b.     GSH**

39                   Reijnen states that the most important updates are on the agenda.

40                   **c.     Steering committee TLC**

41                   Reijnen indicates that there are many things going on, but nothing concrete, and that he  
42 has no revealing news about the TLC steering committee. Little progress has been made and the  
43 program manager cannot currently spend much time on TLC. Nevertheless, she will pick up as  
44 many things as she can. The composition of the steering committee was lost along the way. The  
45 first of March things will change for TLC.

46                   **d.     Diversity**

47                   Reijnen updates the FSR on diversity. They intend to design a structure of the pop-up  
48 groups that will help in drawing up a strategy for the following year. A faculty-wide  
49 questionnaire among students and staff will be issued on diversity to start a discussion on this  
50 topic. The time span of this questionnaire will be available in the coming weeks or at least in the  
51 short term. The questionnaire provides information about the preferences of students / staff as  
52 well as about diversity issues within the faculty. Reijnen hopes that with this information  
53 improvement can be measured and problems can be located.

54                   About the faculty policy or strategy Reijnen states that COH and GSH spend a lot of time on  
55 diversity and update their mission process; this includes, among other things, updating the  
56 admission criteria for the masters (and whether or not it meets the diversity criteria), the  
57 management process (is there evidence of diversity or is it accessible?) and the admission  
58 office. Reijnen will take on the role of both a diversity officer and a graduate school director.

59                   Kirli wants to clarify whether the questionnaire will play a role in the functioning of the  
60 policy or whether there will also be other external factors. Carlos says it will play no role in the  
61 functioning of the "toolbox". Kirli asks whether the answers to the first questionnaire will be  
62 analyzed by a research team. Reijnen gives his confirmation adding this analysis will be  
63 outsourced.

64 **5. Course Registrations**

65 Van Beek wants to steer towards solutions to problems with course registration. The FSR  
66 is concerned that this situation has caused unrest among students as they were unable to pass  
67 on their preferences for elections, which in turn can lead to practical problems. Weerman  
68 answers the questions of the memo one by one.

- 69 (1) Future of course registration could be improved, yet, if this improvement is too  
70 expensive and will cut the budget extensively, it will not be a priority. It might be  
71 interesting to see if the course registration could be organized differently, for example  
72 by making different dates available, but this is decided on a central level.
- 73 (2) Concerning the practical course registration issues reducing the freedom of choice the  
74 dean said that the idea of the content/program should be leading and logistics follows  
75 the ideas about organizing.
- 76 (3) Weerman understands how important it is to freely pick courses/working groups  
77 nevertheless, students should be available 40 hours a week and they have a  
78 responsibility to make time for their study. Van Beek states that studying became very  
79 expensive over the last years hence it is not realistic to assume that students don't  
80 have to work next to the forty hours a week they have to invest in their on their  
81 studies. Weerman says that the idea about these programs is that they need forty  
82 hours yet he understands the difficulties of combining work with studying.
- 83 (4) Concerning optimizing the course registrations by making course outlines and  
84 schedules available on time the dean says that mid-may all study guides should be  
85 available and the timetables should be done at the end of May. This means that before  
86 the course information starts all information is available for the students. Yet this can  
87 be difficult because the fDB receives their information about courses quite late because  
88 teachers are delayed. The *programmatische oplossing* om is not discussed and is not on  
89 the program right now.
- 90 (5) The board considers the solution to start the registration for their own faculty at a  
91 different time then other faculties. Luana states it is not only about the technical  
92 difficulties but there are also some logicalities hence she suggests two separate  
93 moments to initiate the course registrations. Weerman doesn't know if a capacity split  
94 can be done technically but he will take it into account.
- 95 (6) The dean says that registration in July is problematic for logistic reasons. This period is  
96 busy for staff and students because of BSA, diploma's, matching, new students and  
97 other issues. Van Beek confirms that if something goes wrong this could be  
98 problematic for students on vacation and therefore course registration should be (that  
99 means stay) in June. Van Beek says that the FSR is willing to write the dean an  
100 unsolicited advice about this topic.

101 - Verhave enters the meeting at 15:46.-

102 **6. HIC**

103 Vaessens updates the FSR about HIC. There is still uncertainty about the content of the  
104 programs. Freya likes to know when the fDB will finalize their proposals concerning the project  
105 proposal bachelor HIC. Weerman estimates that this will be after the summer, however, this is  
106 ambitious hence he cannot promise anything.

107 Vaessens answers the questions in the memo send by the FSR concerning HIC. The fDB  
108 won't sent an advice request to the FSR concerning the bachelor, surveys are casted to monitor  
109 the quality of education, HIC will be a bilingual program and not an English language program  
110 and will be promoted as a humanities program mainly and not through the aspects of multi- and

111 interdisciplinary options. Furthermore, there will be a clear structure concerning the new  
112 program and students are always allowed to take electives in their own language.

113 In the memo, the FSR wonders how the new learning models will be implemented in the  
114 external (already existing) models. Vaessens says he can't answer this question now although it  
115 is an important one and that they do have the ambition to build cohesive courses within one  
116 program.

117 Chiappino asks if an event like *Wereldcafé HIC* can be accessible for students. Vaessens  
118 aspires to organize a similar event in the near future although it will have a different form than  
119 *HIC Wereldcafé* since there are some creative ideas about gathering information from students.  
120 He estimates the event will be organized within a few months.

121 Concerning the communications around the MA programs, Vaessens says that students  
122 must have access to broader options within the BA- or MA- programs. Therefore, the new FSR  
123 (of 2020-21) needs to receive a layout of what is going on in HIC at the moment to be informed  
124 optimally.

125 Chiappino asks how HIC differs from the Liberal Arts approach. Weerman stresses that HIC  
126 doesn't pursue to be a liberal Arts project since is mainly a humanities program with separate  
127 majors. Because the UVA already has AUC, Weerman sees no need for establishing another  
128 Liberal Arts school.

129 c. **Research building:** Zwiep asks if the FSR has questions concerning the building.  
130 Chiappino states that the name 'research' building indicates that the building might  
131 not be accessible for regular students. Zwiep says this is just a working title but states  
132 the FSR is welcome to come up with another name. Furthermore, the OR and the board  
133 agreed on the building to be a place for students but at the same time to offer room for  
134 interesting teaching. The building will make it easier for different labs to combine both  
135 teaching and research.

## 136 7. Study spaces University Quarter

137 Van Beek asks for the justification of the wish of the program directors to enlarge the  
138 working spaces. Weerman explains how they want available rooms that are as flexible as  
139 possible and that no other objectives are taken into account. The goal is mainly having a  
140 building that is as flexible and sustainable as possible.

141 Van Beek states that this step (of enlarging the working spaces) could cost the faculty five  
142 thousand euro's more in maintaining on a yearly base. Weerman says that the steering group,  
143 and later the executive board, will decide on this issue and that it is clear to Nijsten and  
144 Weerman that it is within the program and that this won't be a big financial loss for the faculty.

145 Van Beek asks if students were involved in the size of the working spaces. Weerman  
146 answers that there are student initiatives and that the university is happy with the input of  
147 students.

148 Concerning question 4 of the memo, Weerman doesn't have the impression that facility  
149 services and other central services aim to end up with as much money as possible or has the  
150 incentive for the largest study spaces to decrease maintenance costs.

151 A proposal will follow about the OMHP study spaces.

## 152 11. Questions and closing

153 The board and the FSR thank each other. Kat closes the meeting at 16:31.

## 154 Decisions

155 -

156 **Pro Memori**

157 -

158 **Actionlist**

- 159 ~~190507-03~~ — ~~The FSR contacts Reijnen about the studiehandleidingen.~~
- 160 ~~190620-06~~ — ~~Aro will think about suggestions for making confidential advisors more~~  
161 ~~accessible, after which it may start a conversation with the DB after the~~  
162 ~~summer.~~
- 163 191031-02 Both the board and the FSR will think about solutions for the re-sits.
- 164 ~~191210-01~~ — ~~Verhave and Chiappino send more detailed questions to the board concerning~~  
165 ~~the missing information in the TLC memos.~~
- 166 ~~191210-02~~ — ~~Reijnen updates the FSR about the TLC steering group at the OV of 6 February~~  
167 ~~2020.~~
- 168 191210-03 The FSR makes a list of questions on what they would like to see answered  
169 from the board for international students.
- 170 191210-04 The DB sends the FSR all important (and available) documents regarding  
171 internationalization.
- 172 ~~191210-05~~ — ~~The FSR sends the old consent request concerning beleid Keuzeruimte en~~  
173 ~~Minoren to the board before the 20<sup>th</sup> and the board will see if they can meet~~  
174 ~~this conditions.~~
- 175 ~~191210-06~~ — ~~The board answers the TLC questions from the FSR before 6 February 2020.~~
- 176 ~~191210-07~~ — ~~Reijnen updates the FSR about diversity at the OV of 6 February 2020.~~
- 177 191210-08 Weerman will discuss offering language courses to the FSR with the Executive  
178 Board of the University.