



## Minutes OV FSR and DB FGw 11 May 2020

Fred Weerman, Marian Wilts, Carlos Reijnen, Freya Chiappino, Rijk Van Beek, Ömür Kirli, Rozemarijn Vissers, Liesje Verhave, Luana Lenz, Gerard Nijsten, Tjibbe Valkenburg, Devrim Aslan, Zazie van Dorp, Gabriel Péres, Roxane Erni,

Present Thomas Vaessens  
Absent Olaiya Aro, Irene Zwiep  
Guest Emma Kat (Technical Chair)  
Secretary Nicolle Bötcher

### Agenda

- 1 1. Opening and confirming the agenda
- 2 2. Confirming draft minutes OV 191210, 200106, 200501 (Attachment)
- 3 3. Announcements
- 4 a. DB
- 5 b. FSR
- 6 4. Updates
- 7 a. Corona
- 8 b. Diversity
- 9 c. HIC
- 10 d. GSH
- 11 e. CoH
- 12 5. Year plan GSH (Attachment)
- 13 6. Year plan CoH (Attachment)
- 14 7. HIC (Attachment)
- 15 8. Sustainability (Attachment)
- 16 9. Questions and closing

17                   **1.           Opening and confirming the agenda**

18                   Kat opens the meeting at 15:02 and the agenda is set. The Year Plan COH and GSH are  
19 switched.

20                   **2.           Confirmation draft minutes OV 191210, 200106, 200501**

21                   **Minutes:** The draft minutes of 191210, 200106, 200501 are run per page, discussed and  
22 adopted.

23                   **Action list:** The action list of 200501 is discussed and states as follows:

24 191210-08           Regarding Weerman discussing offering language courses to the FSR with the  
25 Executive Board Has been done and is striped. This will not be organized on the  
26 general level of the University but the board wants to compare the language  
27 policies of the Student Councils and the CSR. At the moment this point is on the  
28 list of the CBO.

29 200501-01           Is striped.

30 200501-02           Is striped.

31 200501-03           Nijsten arranged the opening of the contemplation rooms at OMHP for the  
32 new year.

33                   **3.           Announcements**

34                   **a.   Daily Board of the Faculty**

35                   Reijnen has to leave at 16:00.

36                   Weerman has three announcements to make. The first one is concerning the FredVlog  
37 **regarding undesirable behavior**. He says that he can't act publicly at the moment, but this might  
38 be the case later.

39                   The second point is about the Ministry of Education. Some projects are slowed down due to  
40 Corona - mainly the sector plan of the *Talenvisie* (on the development of language programs on  
41 Dutch universities). Some other points are still on schedule such as the *bekostigingsonderzoek*  
42 (that is a consequence of the van Rijn rapport). The first results will be announced around the  
43 summer and the DB is working on it in the SSH council.

44                   Van Beek wants to know how the *bekostigingsonderzoek* will be influenced. Weerman says  
45 that working pressure will be important for the politicians when they try to evaluate the  
46 research. Therefore, the DB aspires to have their own report available before the official report  
47 is published.

48                   **b.   FSR**

49                   Olaiya Aro is absent.

50                   **4.           Updates**

51                   **a.   Corona**

52                   For the next academic year Weerman points out that the board wants to maintain the  
53 quality of the programs during the Corona period. Because the UvA is an on-campus university  
54 it is desirable to turn back to this facility after the crisis. Since the situation is uncertain for  
55 September - and there might still be constrictions for traveling - it could be impossible for  
56 International students to attend physical lectures in the new year. Weerman furthermore says  
57 that the 1,5 meter society leads to severe restrictions in the buildings and classrooms of the  
58 faculty. Also reachability with the public transport can be limited. He doesn't think the chances  
59 that students and teachers can always be present in September will be high and informs the FSR  
60 about the board wanting to work towards a mix of online- and campus facilities for students.  
61 Nevertheless, there are no certainties at the moment and Weerman suggests that the FSR shares  
62 ideas about the priorities in the 1,5 meter system where space in the buildings is limited.

63 Chiappino says the FSR wants to have an overview of the decisions being made concerning  
64 COVID-19 and its consequences on education. Weerman says that for this year, the faculty  
65 works with an online system until the end of the year. For the coming year, the board is still in a  
66 brainstorm stage where talks are being held with the Student Council, the OR and the program  
67 directors.

68 Chiappino wants to have topics of discussion being send on paper or by email. Weerman  
69 says that all sorts of thinking are welcome for the board but that they don't have a clear idea of  
70 the topics important for the FSR to brainstorm about.

71 Chiappino wants to be informed about any form of proposals and decisions concerning  
72 Proctoring. The DB informs the FSR about Proctoring [ACTION].

73 **b. Diversity**

74 Reijnen updates the FSR on diversity. He says that they are finalizing their questionnaire  
75 although it is not effective to send out right during the COVID-19 outbreak because of the multiple  
76 faculty related questions. Plans are that the questionnaire will be send out around October. All  
77 privacy checks and other requirements are now being examined for the questionnaire. Other  
78 faculties also seem interested in joining the questionnaire.

79 Lenz asks why the questionnaire is postponed since the new group of students in 2020-21  
80 will not have sufficient experience to fill in the form. Reijnen says that at the moment the  
81 questionnaire includes questions related to the work experience and the feeling of safety within  
82 the buildings and there is a big risk that the Corona crisis will affect the outcome of the  
83 questionnaire.

84 Lenz says that the questionnaire could state that the answers shouldn't be related to  
85 COVID-19. Reijnen says that it is was a tough decision and that they opted for postponing the  
86 questionnaire, yet he also see the problem for first years students.

87 **c. Update HiC**

88 Vaessens says that Jan Don was supported in his work by Marije Zeeman. She is no longer  
89 involved in HiC and Susanne Adema takes over her role. Don is very glad with her input and  
90 new role.

91 Some planned activities - such as meetings with groups of students - are now difficult to  
92 realize. There are conversations with members of the OR and representatives of the OC's.  
93 Furthermore, in the near future talks are being held with professors and deans. There will be  
94 conversations with students and with the FSR about topics of improvement of the current  
95 programs. Don invites the FSR on very short notice for this meeting. The outcome out of these  
96 conversations will be used for groups who are working on developing the major programs.

97 Verhave asks if there are students joining the working group regarding the program.  
98 Vaessens says that at the moment this is not the case but that they aspire to talk with students  
99 and make some connections to involve them in the development of the programs.

100 Verhave wants to know if there is a new time frame for the HiC schedules. Vaessens says  
101 there isn't but that they hope they will have no delay.

102 Perez asks if there will be a new clear view on how the program would attract new Dutch  
103 students. Vaessens says that they are collecting all data they can find - for example: they have  
104 the results of an enquiry about media studies, but they will also use data from outside the  
105 university. The most important thing is to get a question on what young people expect from the  
106 programs at the university. Vaessens suggests organizing skype- or Zoom meetings with the  
107 groups just mentioned.

108 **d. Update CoH**

109 There is no update.

110 **e. Update GSH**

111 Working on admissions. Research Masters needs to be reevaluated (visitations) and they  
112 are working on different tutorials.

113 **5. Year plan GSH**

114 FSR and the DB discuss the annual plan 2020-2021 of the GSH for the advice to be given by  
115 the FSR. Erni asks about the current changes that are inflicted by COVID-19. Reijnen says that it  
116 is difficult to predict anything for next year and that there is no different approach needed,  
117 although the ambitions might be altered. Erni asks about any additions concerning online  
118 teaching. Reijnen says that if exclusive online teaching is needed for a semester or more, they  
119 will focus on this point and that there will be an addition to the year plan.

120 Erni wants to add some content concerning diversity in the yearly layout. Reijnen says that  
121 not everything that is being done at the moment is included in the document and that the  
122 ambitions that they formulated are diversity related like *optimalisering aanmelding* and soft  
123 landing support.

124 Erni wants to add a point regarding career assistance after the Master. The FSR wants to  
125 take a more active role with guidance and suggests sending an invitation for a meeting from the  
126 *studieloopbaan* coordinator. Reijnen is open to talk about this category and suggestions of the  
127 FSR are welcome.

128 Roxane says that the FSR is also concerned about extracurricular activities and certainly  
129 within the 774 structure. Reijnen says this hasn't come to mind but that students should be in  
130 charge of their own programs and that the curriculum should have more opportunities: this is  
131 where the extra curriculum activities come in. Reijnen is more than willing to talk to the FSR  
132 about possible negative consequences within the new system.

133 Valkenburg wants to add a line about a control system for the implementation and  
134 evaluation of 774. On the other hand the FSR misses some content about *kwaliteitsafspraken*  
135 and in particular about the tutory and its expanding. The content in the year plan doesn't  
136 include enough information about achieving the latter. Reijnen says that they didn't want to  
137 include strict outlines for topics that are still conditional. Also the details are not included in  
138 GSH because the overlay of 884 to 774 is faculty related. Valkenburg says that the FSR would  
139 love to give advice but that they are lacking on some information on things such as bonding  
140 with the city (leading to more internships). Reijnen says that the research Masters and schools  
141 are the major challenges of the Master programs and Graduate Educations and that they didn't  
142 come up with a definitive answer. He says that the DB needs to explore the options and that the  
143 Student Council is crucial for bonding with the city and the career advice.

144 Erni says that there is a point in the *optimalisering van aanmeldingen, doorstroom en*  
145 *toegankelijkheid met oog voor nieuwe doelgroepen* where she questions what the added value is  
146 for the faculty to include professionals. Reijnen says that the margins of the programs could also  
147 include professionals because there are lots of demand for it, for example in education and the  
148 heritage field, but the programs are barely accessible for professionals at the moment. The  
149 positive side effect would be that the professionals bring in information that will have a positive  
150 effect and provide extra input in discussions. Erni asks what this would mean for the  
151 admissions criteria. Reijnen says that these professionals mostly don't meet the criteria and that  
152 they need to reformulate how they open up their programs, such as adopting professional  
153 experience as an extra criteria. Erni says that this might lower the quality of education.

154 Concerning the GSH introduction, Erni suggests that it is a good idea to invest in the  
155 program specific introductions since almost all students are attending them. Reijnen says that  
156 this is a good point and there is an enormous amount of leverage there.

157 **6. Year plan CoH**

158 FSR and DB discuss the annual plan 2020-2021 of the CoH for the advice to be given by the  
159 FSR. Vaessens explains that the Year Plan is a strategic document that gives guidelines for the  
160 GPD's and Program Directors so they can provide the DB insights and improvements. The

161 document is furthermore very practically focused. Vaessens says that he will take additions to  
162 his successor.

163 Verhave says that the document talks about *verduurzaming specialismen* and wants to  
164 know what 'sustainable' means here. Vaessens says that in a sustainable program means  
165 creating a structure in which they can give students access to the different fields of expertise  
166 needed for the small programs in the faculty and employ the professionals needed for this goal.

167 Verhave asks what the motion behind putting international students under the header  
168 diversity is. Vaessens says that the main issue the question on how to appeal to a more diverse  
169 group of students is but that he understands the confusion.

170 Verhave asks where the focus in *Kansen en verbeterpunten* on recruiting Dutch highschool  
171 students instead of only promoting the programs with N&T students and that the FSR misses  
172 the promotion of the programs to Dutch high school students. Vaessens admits that the  
173 promotion of Humanities to other high school students is not in the Year Plan and that he can  
174 add this. Vaessens will add the promotion of Humanities with Dutch high school students (other  
175 than the ones who have a N&T profile) [ACTION].

176 Verhave asks if there has been research done that English language transition will keep a  
177 similar quality of education. Vaessens says that this transition includes only one or two  
178 programs within ACASA and that they are changing these into bilingual programs to make them  
179 accessible for international students. He furthermore states that there are plans to guarantee  
180 the quality of the program and that there has been research done for two years about the effects  
181 of implementation.

182 Concerning parttime studying and flex studying Verhave asks why HIC is taken as a  
183 concrete example since the program is still incomplete. Vaessens says that this point hasn't  
184 been tackled under the current circumstances. A view months ago they were thinking that  
185 within a system of majors there could be a relation between those programs and ways to make  
186 it possible to study part-time. They didn't make any improvements on this point so far.

187 Verhave asks Vaessens how the DB argues that the new fill in of 884 will lead to a  
188 reduction of working pressure among students. Vaessens says that an answer to this is missing.

189 Verhave says the FSR would like to add a general point concerning a crisis plan with regard  
190 to education during the Corona crisis. Vaessens says that the UvA is an on-campus faculty and  
191 that they want to excel on this domain. At the moment the DB is doing everything to continue  
192 the programs and it is difficult to say anything about their ambitions on being an online faculty  
193 in the future. Verhave says that this content could be used for an action plan. Vaessens says that  
194 the CoH doesn't have their own plan for Corona since this is a faculty or an university wide  
195 matter. Weerman says that this year plan has been made before the Corona crisis started: it  
196 might turn out that they will learn from this crisis to include digital learning later on.

197 Verhave wants the program to make a separate header for international students with  
198 sufficient information. Vaessens agrees that they could be more specific on the website.

199 Verhave says that the plan in general makes use of undefined terms, which leaves it open  
200 to many interpretations. The plan needs more detail and definition to make it workable and  
201 usable as a Year Plan and guideline. Vaessens says that concrete suggestions are welcome and  
202 invites the FSR to come to him to explain or specify used terms.

## 203 7. Sustainability

204 The DB and FSR discuss the unsolicited advice from the FSR on sustainability. The topics  
205 are concerning the trash cans, coffee, catering, the faculty Sustainability Officer and internal  
206 regulations. Nijsten says that the FSR can expect an official answer to this advice. He  
207 furthermore points out that these are issues for Facility Services and that he is willing to discuss  
208 the options with them – such as the urge for vegetarian options and vegan milk alternatives.  
209 Nijsten discuss' the topic of vegetarian options and milk with Facility Services [ACTION].

210 Nijsten also says that students are sometimes messy with the bins and that a campaign can  
211 be helpful.

212 On the appointment of the Sustainability Officer Nijsten doesn't agree with the FSR since  
213 this is his portfolio and it is concerning business operations or it belongs to the responsibility to  
214 of the faculty at large, such as Facility Services. Since they are willing to do work on the matter,  
215 a Sustainability Officer is unnecessary.

216 Van Beek says that the FSR spoke to Facility Services and that the communication is very  
217 slow. They came to the conclusions that the machines of Roeterseiland are equipped with the  
218 option of providing alternatives for milk but the ones in at FGw are not. Nijsten says that he  
219 didn't know PCH doesn't have machines to facilitate this option and will discuss this too.

220 Van Beek says that the big lecture halls are only cleaned once a month in OMHP and that  
221 this invites students to trash the place. There is, furthermore, a lack of trashcans in the big  
222 lecture halls. Nijsten says that he is surprised with this information. Moreover, OMHP is not the  
223 building of the faculty and that they always told him that cleaning is once a week. The following  
224 action points are added:

- 225
- 226 200511-03 Nijsten looks for a promotion plan for sustainability and waste [ACTION].
  - 227 200511-04 Nijsten will reach out for an appointment with Verhave and Van Beek about  
228 sustainability [ACTION].

## 229 11. Questions and closing

230 Valkenburg wants the board to give more explicit information regarding COVID-19.  
231 Weerman sees if he can make a short summary of the important points on COVID-19 so that the  
232 FSR can advise on this [PRO MEMORI].

233 The board and the FSR thank each other. Kat closes the meeting at 16:48.

## 234 Decisions

235 -

## 236 Pro Memori

237 200511 Weerman makes a short summary of the important points on Corona so that  
238 the FSR can advise on this.

## 239 Actionlist

- 240 ~~191031-02 Both the board and the FSR will think about solutions for the re-sits.~~
- 241 ~~191210-03 The FSR makes a list of questions on what they would like to see answered  
242 from the board for international students.~~
- 243 191210-04 The DB sends the FSR all important (and available) documents regarding  
244 internationalization.
- 245 ~~191210-08 Weerman will discuss offering language courses to the FSR with the Executive  
246 Board of the University.~~
- 247 ~~200501-01 The FSR sends the advice letter and the suggested FSP tradeoff to the GV.~~
- 248 ~~200501-02 Nijsten asks Facility Services about the reason for closing down the  
249 contemplation rooms at OMHP. Arranged it.~~
- 250 ~~200501-03 Nijsten re-opens the contemplation room the new academic year. Arranged it.~~
- 251 200501-04 Nijsten visits the contemplation room in PCH to see where there is place for  
252 improvement.
- 253 200501-05 Nijsten talks to the Diversity Officer fo gather advice on making the rooms  
254 more inclusive.

255	<del>200501-06</del>	<del>Chiappino reminds Nijsten to update the FSR about the contemplation rooms.</del>
256	200501-07	Nijsten will initiate a meeting with Kirli and Lenz.
257	200501-08	Nijsten talks to Maria Hagen about communication about the contemplation rooms.
258		
259	200511-01	The DB informs the FSR about Proctoring and the use of it.
260	200511-02	Vaessens will add the promotion of Humanities with Dutch high school students (other than the ones who have a N&T profile).
261		
262	200511-02	Nijsten discuss' the topic of vegetarian options, cleaning and milk with Cirfood and Facility Services.
263		
264	200511-03	Nijsten looks for a promotion plan for sustainability and waste.
265	200511-04	Nijsten will reach out for an appointment with Verhave and Van Beek about sustainability.
266		