Concept minutes of the *Plenaire vergadering* of the CSR on 19 August 2020

Present	Pjotr van der Jagt, Hahae Son, Ömür Güven Kirli, Anna de Koning, and Alicja Kępka;
Absent	Luca Babovic, Saachi Samani, Artem Gryshchenko, June Ouwehand, Daniëlle de Nobel, Maya Moreno, Tara Olsen, Mariia Lisova and Pelle Padmos;
Guest(s)	Rijk Van Beek *Student assessor,* Elias Hidoussi, Assamaual Saidi, Kaleem Ullah, Chimira Obiefule, Evelyn Pomasqui, Julia Nguyen, Nina Hol,
Minutes	Olav Abbring *Ambtelijk Secretaris*.

Concept agenda

1. Opening
2. introductions
3. Mail
4. Adapting the concept minutes
5. Checking the action list
6. Announcements
7. Updates DB & taskforces, delegates, central student assessor
8. Setting the agenda
9. **CSR Working agreements**
10. **Model OER addendum**
11. W.v.t.t.k. / Any other business
12. Input requests: FSR's / Media
13. Evaluating the PV
14. Questions + closing the meeting

1. Opening
Pjotr opens the meeting at 11:50h and welcomes the meeting participants.

2. Introductions
The new and old CSR members introduce themselves and the new student assessor introduces himself.

3. Mail
No comments on the mail

Hahae leaves the meeting
Ömür leaves the meeting

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4. Adapting concept minuets
The quorum has not been met, so the setting of the minutes is postponed.
The concept minutes of the 1th of July 2020 have not been set.

5. Checking the action list
The action list gets updated.

Done in attachment

6. Announcements
The absentees and people leaving early are listed.

Mandates
Pelle mandates Pjotr
June mandates Anna
Tara mandates Ömür
8 votes so a quorum is met

7. Updates DB & taskforces, delegates, central student assessor
No questions on the updates.

8. Setting the agenda
The agenda is set without changes.

9. CSR Working agreements
Anna asks if there should be a clause in the regulations regarding the moment the committee meetings take place, adding that maybe it can be looked into that the committee times are set at the beginning of the year in cooperation with the committee members. Kaleem adds that at the end of the month the absences can be reviewed and it can be chosen that if the absences are because of mandatory class these don't count towards a sanction. Pjotr states that the adding of the rules on the scheduling of the committee meetings and the possibility of absences not counting towards a sanction are good and can be looked into. Ömür adds that the numbers of absence of last year should be taken into account and he gives the advice that the committee chairs need to communicate well with their team and make sure that the times are set early and in a way that all schedules can be taken into account.

Anna also asks if the regulations regarding the withholding of funds is legitimate. Pjotr states that he is not sure about this. The profiling fund regulations do write that to receive money a member needs to be an active member of 1 committee. Pjotr will check with the members of the profiling fund if withholding money from inactive committee members can be done legally **[action].**
Pjotr and Olav will look into changing the regulations regarding scheduling committee meetings **[action].**

The final version of the working agreements will be discussed and voted on next week.

Maya joins the meeting

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10. Model OER addendum
Pjotr states that some proposed changes in the model OER were send to the CSR. In reaction to this the CSR send in feedback and all the feedback was used to update the model OER addendum.

Maya asks why the phrase stating that a model exam or exam questions are mandatory is taken out. Pjotr states that this phrase is also somewhere else in the OER, so this phrase was removed. Maya also asks if there are any consequences regarding the changing of the style of the exam prior to the exam. Pjotr states that

consequences or sanctions are not really mentioned like that. If an exam doesn't abide to the OER than a process can be started with the exam committee.

11. W.V.T.T.K. / Any other business

None.

12. Input requests for the FSR's / to the media

None.

13. Evaluating the PV

Good PV.

14. Questions + closing the meeting

No questions
13:19 Pjotr closes the meeting.

Decisions

200819-01	***No decisions.***

Action list

200819-01	Pjotr will check with the members of the profiling fund if withholding money from inactive committee members can be done legally.
200819-02	Pjotr and Olav will look into changing the regulations regarding scheduling committee meetings.
~~**200701-01**~~	~~June will add the emphasis on COVID-19 in the letter on functional limitation and will send it to Pjotr and Olav who send it to the CvB.~~
200701-02	Maya will put the input regarding the ombudsperson profile in a table and send it to Pjotr and Olav who will send it to the CvB.
~~**200701-03**~~	~~Ömür and Pjotr will write the letter stating that the CSR supports the letter of no confidence regarding the dean of FGw, the complaints committee and the ombudsperson and will send it to Olav who will send it to the CvB.~~
~~**200311-01**~~	~~Luca, Pelle and June fill in the overview, sent by Pjotr via e-mail as a googledoc file, with files being handled by the CSR.~~
191205-02	Olav inquires which rights the decentral councils have with regard to setting the (faculty) budget within Dutch universities. Three answers are in: Erasmus, Tilburg & Nijmegen.

Pro memory list PV CSR

140908-04	The DB keeps an eye on late meeting pieces and is strict about *nazendingen* and being present in time.
140908-05	A double check on the spelling and grammar should be done for all communication. Committee chairs have the final responsibility in this.
141208-04	The committee chairs notify the PR-committee after their meetings which files, that the CSR is working on, should be raised in the media.
150420-01	All DB-members send their updates before Sunday 20.00h. Delegates send their updates before Wednesday 09.00h.
160502-01	The DB takes good care of the plants.
161017-04	The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.

161017-05	The committee chairs oversee the diverse division of speakers for the OV.
170201-04	The DB oversees a proper balance between small and large files in the PV.
171108-04	The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
180207-01	Council members try to take care of expressing their opinions and give arguments for their standpoints.
181203-01	The committee chairs keep their OV-planning up to date and fill their OV-planning in the calendar in Trello.
190213-11	Pjotr and Anna prepare the files that will be discussed in the UCO in advance with the CSR PV.
190904-01	The DB protects the diversity of the council and supports a just and coherent working environment.
190904-02	The council concerns sustainability in their committees and its plans.