



Concept Minutes Plenary Meeting (PV) Faculty Student Council FGw, 15th of February 2021

Present	David Batelaan, Subu Choudhury, Chimira Obiefule, Gabriel Sojo Perez, Tammie Schoots Zazie van Dorp, Liesje Verhave, Robbert Verheul.
Absent	Sara Kemper (partially absent), Lotus Friede
Guest	Frauke Vandoren
Secretary	Angelina Senchi

Agenda

- 1. Opening**
- 2. Mail & Action List**
- 3. Confirming Minutes & Agenda**
- 4. Announcements**
- 5. Updates**
- 6. Input *studiebegeleiding* (attachment: 1)**
- 7. *Inwerken* (attachment: 1)**
- 8. Wvttk**
- 9. Final Points & closing**

1. Opening

1 Batelaan opens the meeting at 13:05.

2. Mail and Action List

2 Senchi briefly goes over important emails that came in. A lot of meetings have to be scheduled and she asks
3 the councilors to inform her in a concrete manner who will be attending what meeting and what moments the
4 attendees are available. The council goes over the action list.

3. Confirming Minutes & Agenda

5 Due to the high work load in the previous week Senchi hasn't been able to finish the minutes of the previous
6 meeting; the council will discuss the minutes during next week's PV. Batelaan confirms the agenda.

4. Announcements

7 Vandoren will only attend the first half of the meeting, Kemper has mandated Van Dorp while she's absent
8 and Friede has mandated Schoots.

5. Updates

9 **Chair:** Van Dorp informs the council she attended a meeting with Hester Glasbeek where they had a follow
10 up of the Social Safety meeting. Glasbeek will forward contact information to the council to help prepare the
11 council for future 'tense' meetings. During the meeting Glasbeek also apologized for any of the confusion
12 that might have arisen during the Social Safety meeting. Van Dorp goes on by detailing how the meeting with
13 the OR went. Similar to members of the OR meeting, Fred Weerman and Marian Wilts expressed criticism of
14 7-7-4 Survey the council sent out. Weerman feels that the council's survey shouldn't interfere with the work
15 the guidance committee is doing, whilst the OR feels that FSR shouldn't be contacting their constituents
16 without, at least, informing them first – preferably even, not contacting their constituents at all. Weerman
17 and Wilts promised to send out the HiC requests in the following, thus the council is set to receive the
18 documents during the current week. Lastly, Weerman has announced this will be his final term as dean of
19 the faculty.

20 **CSR:** Obiefule shares that they discussed the unsolicited advice concerning the Ethical Committee, a reply to
21 the Sustainability White Paper, the draft of the Diversity Commitment. Regarding the Diversity Commitment,
22 they plan to gain contributions to it and expresses her hope for faculty student councils to constitute their
23 own similar commitment. Sojo Perez asks about the Ethical Committee. Obiefule answers that they plan to
24 make it an actual active committee again.

25 **BaMaCom:** Verhave is scheduling a meeting with Suzanne Adema regarding the elective, a meeting with
26 Daniël Knecht about 7-7-4 and a meeting with Jos van Geel and Jonneke Bekkenkamp about the Humanities
27 Lab report. Furthermore, they're promoting the EPICUR project on socials and will continue working on the
28 UvA Health Week proposal, which has to be sent in before February 23rd.

29 **OFH:** Sojo Perez is working on scheduling a meeting with Carlos Reijnen and Letje Lips about inclusion and
30 the plan for the university to implement Inclusion Ambassadors. The project is set to launch before the
31 summer and OFH wants to offer for the FSR to function as a liaison to ensure communication on diversity
32 among the university.

33 **SoCo:** the committee will meet on Thursday to prepare for the job interviews Senchi is scheduling for the
34 following week.

6. Input *studiebegeleiding* (attachment: 2)¹

Batelaan screenshares the meeting piece. The council has scheduled a follow up meeting with Sanne Klaver about the input for study guidance. Klaver has asked the council to look over the document *Visie op Studiebegeleiding* and share their thoughts. The council goes over the discussion points. Verhave explains that the vision should apply to the existing study guidance and it'd be good for the document to make a distinction in approach when it comes to the type of student. Schoots wonders about the distinction between study guidance and student psychologists. Verhave relays that this document is mostly intended for Study Advisors. Schoots feels that it misses a clear description of and, thus, distinction between Study Advisors and Student Psychologists. Furthermore, she wonders whether Study Advisors have the ability to help students with particular psychological issues. Van Dorp comments that she shares Schoots ideas. Schoots continues, in her experience Study Advisors apply different methods when it comes to dealing with the same problem. She feels study guidance would benefit from a more uniform approach. Sojo Perez, too, feels that, because the document defines a vision, it should be able to grant more clarity on this issue. Also, he feels that the Study Guidance vision can't only apply to Study Advisors but should also include the other *vangnetten* [transl. safety nets] at the university.

Regarding the *Independent Approach*, Schoots wonders if this won't interfere with choices made by students. Verhave refers to the *Informed Choices* paragraph and explains that they should never advise someone in order for the UvA to profit from it, but rather they should advise for the benefit of the UvA-student – this should become part of the vision, in her opinion. Van Dorp adds that the advice should be centered around the student's motivations, not necessarily their actions. The advisor would then help guide the students into coming to their own conclusions via argumentation and motivation. Schoots comments that these suggestions by Van Dorp and Verhave should be added to the document. Sojo Perez offers that perhaps the document should disclaim what criteria advisors follow in order to give their advice, providing more transparency. Schoots agrees with Sojo Perez: the document should detail what normative statements Study Guidance use to determine 'a successful study process' – explicitly communicating to the students what the norms are that dictate the way guidance counselors operate.

Verhave touches upon the subject of the necessity for UvA to have the ability to aid students outside the EU, Choudhury agrees with this and shares that currently the UvA is ill-equipped when it comes to helping international students. She also suggests setting up clearer information sheets for international students to help them get better acquainted with Study Guidance at the UvA and how it could benefit them. Schoots refers to Verhave's earlier point of perhaps making a clear distinction between the guidance international students need and the help domestic students need – also, to make Study Advisors more aware of this.

Verhave will schedule a new meeting with Klaver to continue brainstorming on the subject.

Vandoren leaves the meeting.

7. *Inwerken* (20 mins) (attachment: 1)²

The document is divided into four clusters entailing different tasks. For each cluster a coordinator will be responsible to divide, create and make sure tasks are completed before the new council approaches. Sojo Perez explains that it's wise to get head start on *inwerken*, so the transition will go smoothly and to spread out the workload. The coordinators will divide and delegate the fellow group members of the cluster, the

¹ Link to documents study guidance:

- https://drive.google.com/file/d/1d_KPwVGJi0LgfvXbqQj1VdNTCIVfPPxT/view?usp=sharing
- <https://drive.google.com/file/d/1F4VJH4H59XevPMpco8VAyncFGjTPx7nh/view?usp=sharing>

² Link to document *inwerken*:

- <https://docs.google.com/document/d/13U-y6x352Kl4f92COpFMAQGxY4op04ImQoG6BtcvbFE/edit?usp=sharing>

1 coordinators of the cluster aren't necessarily a DB member (who coordinate the working groups and files).
2 Everybody is free to choose which cluster they'll be joining and cluster members can decide among
3 themselves what tasks they want to add or delete from the current sheet. The information that is currently
4 in the document reflects the suggestions made during the *inwerken* brainstorm session.

5
6 *Sara Kemper joins the meeting*

7
8 The council proceeds by filling in which cluster they want to be assigned to. Obiefule shares her concern of
9 not having access to around the clock internet service in the summer period, thus preventing her from
10 contributing to certain organizational tasks. Sojo Perez notes that any task, not directly related to the
11 *inwerkweekend*, could still be done by Obiefule. Furthermore, Sojo Perez shares that when working on
12 documents for *inwerken* councilors should bear in mind that they don't obligate members to use specific
13 methods, but to explain how you've applied 'your' method – all input is valuable. Obiefule notes that she
14 doesn't have a cluster preference and will join whichever one still needs an extra person. Councilors have
15 until the end of the week to fill in their cluster preference.

8. Wvttk

16 The GSH-Director, Sabine van Wesemael, has requested a meeting to follow up on the suggestions regarding
17 online/pandemic-related education. Sojo Perez, Verhave, Batelaan and Kemper will attend this meeting and
18 help Van Wesemael with compiling a list of suggestions for education in the second semester without
19 putting more work pressure on UvA staff.

20 Senchi indicates that she would like to have a conversation about the work pressure and workload that has
21 been impeding her in the last few weeks. She particularly refers to the letters the council prepares and she
22 has to edit before sending them out to the board or other external parties. She, often, has to make too many
23 edits in grammar, structure, style and even argumentation. This takes up a lot of her time and prevents her
24 from doing her other regular tasks, whilst, in her opinion, the councilors could do more pre-edits before
25 sending her the 'finished' documents. Currently, she has to change too much and she fears, because she's the
26 only final editor, mistakes or misinterpretations might sneak into the text. The council responds kindly to
27 her opening up about this issue and comes up with several suggestions to prevent this from happening in
28 the future and to relieve some of the pressure. For instance, finishing the draft a week before the deadline
29 and introducing a first, second and third editor, each focusing on one or two textual aspects (style,
30 argumentation, structure, grammar, spelling, etc.). The writers would hand over the text to the editors
31 before sending it over to Senchi, who'd be responsible for the final edit. Senchi is thankful for everyone's
32 response. She requests for council members to hand over 'flat text' (no lay-out/formatting applied) and for
33 the councilors to manage their expectations.

9. Final Points & Closing

34 No final comments, Batelaan closes the meeting at 14:51



Action List

- 1 200911-01 The FSR-FGw 2020-2021 will look into possible actions when more information regarding
2 the UvA-Huawei collaboration is brought forward by the CSR.
- 3 201016-03 The DB members will work with Obiefule on setting up proposals for the central level
4 regarding *kwaliteitsgelden*.
- 5 201204 The council will meet up as soon as government restrictions allow 10-15 people to get
6 together again
- 7 [REDACTED]
- 8 [REDACTED]
- 9 [REDACTED]
- 10 [REDACTED]
- 11 [REDACTED]
- 12 201210-04 Regarding Secret Santa:
- 13 a) Verheul will contact Marian Wilts about the funding of the *borrelpakketten* for Secret
14 Santa.
- 15 201217-02 The council will reconvene to discuss a suitable permanent solution for the complications
16 of the OOD working group after Friede and Bouazzati stepped down.
- 17 210121-01 Regarding the Green Paper:
- 18 a) The council will send a short notice letter to the OCs;
- 19

Pro Memori

- 20 190904-01 When communicating the AS must always be placed in the cc.
- 21 190904-02 A list of improvements for the *Heidag* must be prepared for next year.
- 22 190904-04 The FSR - DB action list must be discussed for OV's, both internally and during
23 the VO.
- 24 190911-01 The Technical Chair always needs to be invited for PV's prior to an OV.
- 25 190911-02 The Council needs to deliver all documents required before the start of the PV.
- 26 190911-02 As soon as the website is updated the FSR decides on who will be responsible for updating
27 the minutes.
- 28 191001-01 The AS makes sure at the end of the year all private information of the Councilors is
29 deleted.
- 30 190916-05 The Council promotes their facebook page actively.
- 31 191005-01 All documents will be saved in the P-drive.
- 32 200128-01 Freya and Nicolle make an *eindejaarslijst* for the next FSR 2020-21.
- 33 200128-02 The AS adds the living documents to the P-drive.
- 34 200325-01 Nicolle deletes the Zoom PV recordings at the end of the year.
- 35 200310-01 Sustainability is always taken into account while working on files.
- 36 200525-01 The Council adds documents in .word or .pdf for the record or *verslaglegging* in the Week
37 of the FSR.
- 38 200525-02 In case of absence – and especially for members with voting rights – the Councilors should
39 be informed on time and mandate someone.
- 40 200525-03 The council refers to itself as FSR FGw and uses pronoun 'it'.

- 1 200911 When PVs are scheduled on Mondays the council will go over section 3.3.b. of the HR again
2 201126 When referring to certain job titles and technical terms the council will use Dutch
3 terminology to avoid confusion between the council and board.
4 201023 The FSR FGw 2020-2021 will translate the HR to English before the next council year.
5 201210 OOD will look into the role of intersectionality within the UvA diversity policy
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7 **Besluiten/Decisions**

- 8 200811-01 The FSR FGw 2020-2021 elect Zazie van Dorp as Chair of the council.
9 200811-02 The FSR FGw 2020-2021 elects David Batelaan as Vice-Chair of the council.
10 200811-03 The FSR FGw 2020-2021 elects Sara Kemper as Safe Person of the council.
11 200811-04 The FSR FGw 2020-2021 elects Gabriel Sojo Perez as Safe Person of the council.
12 200811-05 The FSR FGw 2020-2021 elects Robbert Verheul as Treasurer of the council.
13 200904-01 The FSR FGw 2020-2021 decides to have a working group structure.
14 200904-02 The FSR FGw 2020-2021 elects Robbert Verheul as the FSR member to the Application
15 Committee of the GSH.
16 200904-03 The FSR FGw 2020-2021 elects Lotus Friede as the FSR member to the
17 Application Committee of the CoH.
18 200904-04 The FSR FGw 2020-2021 decides to join the Guidance Committee 7-7-4
19 200911-01 The FSR FGw 2020-2021 elects Sara Kemper as member of the Guidance Committee 7-7-4.
20 200911-02 The FSR FGw 2020-2021 elects Liesje Verhave as member of the Guidance Committee 7-7-
21 4
22 200911-03 The FSR FGw 2020-2021 confirms working group 1 OER/OC + Diversity (OOD) and
23 appoints Chimira Obiefule, Subu Choudhury, Kauthar Bouazzati, Lotus Friede and
24 Olaiya Aro as its members.
25 200911-04 The FSR FGw 2020-2021 confirms working group 2 Organization, Finance and Housing
26 (OFH) and appoints Tammie Schoots, Gabriel Sojo Perez and Sara Kemper as its members.
27 200911-05 The FSR FGw 2020-2021 confirms working group 3 BA/MA, Communications, PR and
28 Associations (BaMaCom) and appoints Liesje Verhave, Subu Choudhury, Sara Kemper,
29 Robbert Verheul and Lotus Friede as its members.
30 200911-06 The FSR FGw 2020-2021 elects Lotus Friede as member of the Daily Board for the FSR
31 FGw 2020-21.
32 200911-07 The FSR FGw 2020-2021 elects Liesje Verhave as member of the Daily Board for the FSR
33 FGw 2020-21.
34 200911-08 The FSR FGw 2020-2021 elects Gabriel Sojo Perez as member of the Daily Board for the
35 FSR FGw 2020-21.
36 200918-01 The FSR FGw 2020-2021 decides to adopt the sustainability policy 2020-2021.
37 200918-02 The FSR FGw 2020-2021 decides to adopt the dates for the vacation letter.
38 200925-01 The FSR FGw 2020-2012 accepts the changes made in the OER addendum letter set up by
39 Friede.
40 201002-01 The FSR FGw 2020-2021 adopts the letter regarding the name change of the BA
41 Archaeology.
42 201002-02 The FSR FGw 2020-2021 will have a podcast on UvA Radio.
43 201009-01 The FSR FGw 2020-2021 will apply the recommendations in the memo concerning
44 kwaliteitsgelden.

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46



1	[REDACTED]	[REDACTED]
2	[REDACTED]	[REDACTED]
3	201016-01	The FSR FGw 2020-2021 adopts the sentence <i>"What is the procedure for appointing a new dean? What's the timeline regarding the process of finding a new dean? Could you forward us this tijdpad/timeline within two weeks? How will the FSR FGw be involved in this process?"</i> for the OV memo.
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7	201016-02	The FSR FGw 2020-2021 adopts the sentence <i>Due to corona we want to make sure that students still get updated about what is going on within the council, because of this we would like to ask you to add the content of the Wandkrant to the FGw Studentennieuws e-mail.</i> " to the OV memo.
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11	201016-03	The FSR FGw 2020-2021 adopts the sentence <i>"When will the meetings of the 8-8-4 steering committee start? Can we get an update on this within two weeks?"</i> to the OV memo.
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13	201016-04	The FSR FGw 2020-2021 adopts the sentence <i>"Could we have more reservable spots at PCH? Could we have a long-term plan in regards to study spots in general?"</i> to the OV memo.
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16	201016-05	The FSR FGw 2020-2021 adopts the sentence <i>"Since Tammie Schoots and Nelson Addo are in a legal process, how can the DB ensure that there won't be a conflict of interest?"</i> to the OV memo.
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19	201016-06	The FSR FGw 2020-2021 adopts the sentence <i>"Can you promise us that we will have the mandatory 6 weeks to respond to every advice or consent request?"</i> to the OV memo.
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21	201030-01	The FSR FGw 2020-2021 will write a negative advice on the Faculty Budget 2021.
22	201106-01	The FSR FGw 2020-2021 will send the negative advice letter regarding the Faculty Budget 2021.
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24	201106-02	The FSR FGw 2020-2021 adopts the proposed amendments to the OER part A and faculty part B.
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26	201106-03	The FSR FGw 2020-2021 will use the name 'Humanities in Context' for their UvA Radio podcast.
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28	201112-01	The FSR FGw 2020-2021 adds the changes and additions to the HR (except for the anonymous voting article).
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30	201112-02	The FSR FGw 2020-2021 adds the changes and additions to article 6.6.c of the HR concerning fully anonymous voting.
31		
32	201112-03	The FSR FGw 2020-2021 confirms and accepts the Sustainability Policy, including the changes made to point 7 and 8.
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34	[REDACTED]	[REDACTED]
35	[REDACTED]	[REDACTED]
36	[REDACTED]	[REDACTED]
37	[REDACTED]	[REDACTED]
38	[REDACTED]	[REDACTED]
39	[REDACTED]	[REDACTED]
40	[REDACTED]	[REDACTED]
41	[REDACTED]	[REDACTED]
42	[REDACTED]	[REDACTED]
43	[REDACTED]	[REDACTED]
44	[REDACTED]	[REDACTED]
45	[REDACTED]	[REDACTED]
46	[REDACTED]	[REDACTED]

1	201119-01	The FSR FGw 2020-2021 will demand an addendum by the fDB to the CoH Yearly Plan.
2	201119-02	The FSR FGw 2020-2021 agrees to the points stated in the letter [attachment: kwaliteitsgelden PV 201119] by Sojo Perez on to send it to the fDB.
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4	201119-03	The FSR FGw 2020-2021 will use the content for Wandkrant nr. 1 (council year 2020-21).
5	201126-01	The FSR FGw 2020-2021 will to apply the changes to the letter in response to the board's reaction to the negative budget (2021) advice.
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7	201126-02	The FSR FGw 2020-2021 will apply the changes to the Memo (OV 201208 – Jos van Geel, Ad Interim Director <i>Bedrijfsvoering</i>) and accepts it being sent to the fDB for further discussion at the OV.
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12	201217-01	The FSR FGw 2020-2021 will to accept option 3 (Sojo Perez will head OOD as DB member, leaving Schoots and Kemper as possible coordinators of OFH) as a temporary solution.
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18	210114 -01	The FSR FGw 2020-2021 will use the positive advice letter on the faculty budget 2021 set up by Kemper.
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20	210114-02	The FSR FGw 2020-2021 appoints Liesje Verhave, Zazie van Dorp and
21		Robbert Verheul as members of the Sollicitatiecommissie for a new council
22		assistant.
23	210114-03	The FSR FGw 2020-2021 will sign the petition 'University of Amsterdam staff and students support Boğaziçi University'.
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25	210121-01	The FSR FGw 2020-2021 will write an (unsolicited) advice about the Green Paper OCs.
26	210121-02	The FSR FGw 2020-2021 write a letter about the Green Paper OCs to the OCs.
27	210121-03	The FSR FGw 2020-2021 will e-mail the CSR about the Election Regulations detailing that they need to include a part about not being allowed to bribe potential voters by promising them gift cards or objects and making the Fair Play Agreements formal.
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30	210121-04	The FSR FGw 2020-2021 will propose for the OER article to state: " <i>Bij online toetsing wordt géén gebruik gemaakt van software voor online surveillance (proctoring) die strijdig is met de privacybelangen van de student</i> ".
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35	210208-01	The FSR FGw 2020-2021 will send the edited unsolicited advice Greenpaper OCs.
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