



Concept Minutes Plenary Meeting (PV) Faculty Student Council FGw, 29th of April 2021

Present	David Batelaan, Sophia Bombeld, Subu Choudhury, Lotus Friede, Sara Kemper, Chimira Obiefule, Tammie Schoots Gabriel Sojo Perez, Liesje Verhave, Robbert Verheul, Mikayla Vieira Ribeiro.
Absent	Zazie van Dorp
Guest	Nelson Addo, Melle Koletzki
Secretary	Angelina Senchi

Agenda

1. Opening
2. Mail & Action List
3. Confirming Minutes (210415) & Agenda
4. Announcements
5. Updates
6. *Overlegvergadering (OV)* Preparation [CONFIDENTIAL](attachment: 1)
- ~~7. *Inwerkweekend* (attachment: 1)~~
8. *Inwerken* reports (attachment: 1)
- ~~9. *Appointment procedure AS* (attachment: 1)~~
10. Wvttk
11. Final Points & closing

1. Opening

1 Batelaan opens the meeting at 11:02.

2. Mail and Action List

2 Batelaan asks Senchi if she has any comments regarding the mail list, Senchi responds that the mail list isn't
3 for her to comment on but for councilors to work with. Next, the council goes over the action list.
4

3. Confirming Minutes & Agenda

5 Batelaan goes over the minutes page by page; no comments are made. Batelaan confirms the minutes
6 (210415). Regarding the agenda, the coordinators for the *inwerkweekend* indicate that they won't be able to
7 discuss a meeting piece at this meeting. Thus, agenda point 6 *Inwerkweekend* is scrapped, they will discuss
8 this subject on the next PV. Batelaan set the agenda.

4. Announcements

9 Van Dorp is absent, Addo will leave before the OV agenda point, Koletzki will join during the OV agenda
10 point, Obiefule will join the meeting later.

5. Updates

11 Batelaan urges everyone to confirm their evaluation appointments and suggests for all coordinators and the
12 CSR delegate to share their updates via email.
13

14 *Addo leaves the meeting. The council takes a break until Koletzki joins the meeting.*

6. Overlegvergadering (OV) Preparation (attachment: 1)

15

16 *Koletzki joins the meeting*
17

18 Batelaan explains that this OV preparation will vary from other prep sessions because of the more active
19 role the fDB will have during the scheduled agenda points. Absent during the upcoming OV will be:
20 Choudhury and Verheul, Schoots and Friede will leave at an earlier moment. He also reminds everyone that
21 the OV after the one they'll have tomorrow (April 30th, 2021) will be the last one, during the last OV they will
22 most likely discuss OER B, CoH Yearly plan and the FSP.

23 The council goes over the OV's action points to see which ones can be scrapped or need to be kept:
24

25 *200511-02 Directeur Bedrijfsvoering discusses the topic of vegetarian options, cleaning and milk*
26 *with Cirfood and Facility Services. Furthermore, they'll look into a promotion plan regarding*
27 *sustainability and waste.*
28

29 Kemper comments that she would like to have this issue discussed before the end of the council year.
30

31 *201208-01 Reijnen will send over a list with the members of the Commissie Evaluatie*
32 *Honoursprogramma FGw and the structure of the evaluation proceedings.*
33



1 The council will urge Reijnen to send over the list, unless he can impart more information on this during the
2 OV.

3 *210208-03 Regarding the subjects for the Bestuurlijke Agenda:*

4

5 a) *(edited 210316) A separate meeting will be scheduled to have an open*
6 *conversation between the board and the council on the Honors Program.*

7

8 Verhave has sent over date options to schedule a meeting.

9

10 *210208-04 Regarding the External Committee Report on Social Safety:*

11

12 a) *The fDB and FSR FGw will have a meeting on the topic of Social Safety; in*
13 *preparation for this meeting the fDB will set up a document which will entail:*
14 *the goal of the meeting, a plan for change (improvement procedure &*
15 *prevention cases) and how the council and board will cooperate.*

16

17 The council will schedule a new meeting and will ask for the board to send over the revised version of the
18 Social Safety Plan of Action.

19

20 *210316-01 The board will send over the Jaarverslagen examencommissie CoH en GSH (mentioned at*
21 *point 4.5 in the concept agenda CoH & GSH (210211)), after they've checked it for possible*
22 *sensitive information (taking into consideration the AVG).*

23

24 The council will ask the board to send over the reports, considering they haven't done so yet.

25

26 Subsequently, the council goes over the OV-prep document page by page. Regarding the Faculty Strategic
27 Plan (FSP), Bombeld notes that they've currently prepared 22 questions and asks councilors for their input
28 on how to prioritize them. The council agrees with her strategy of asking the board for a small introduction
29 on the subject and to use introduction to organize the priority of the questions' accordingly. Verhave refers
30 to Vieira Ribeiro's comment during the previous PV and urges the council to prevent rhetorical questions.
31 Instead, she would prefer to share statements. Kemper doesn't feel asking questions, even if one is aware of
32 disagreement, is faulty. Koletzki enquires about the council's rights concerning the FSP, Verhave confirms
33 the council has the right to advise. Sojo Perez points out that establishing the goals for this agenda point
34 might help guide their line of questioning. Koletzki comments that, perhaps, providing feedback should be
35 the focus of the agenda point and that questions should only be asked to provide clarification on topics the
36 FSR doesn't understand. Sojo Pere adds that they could state that it's hard to provide feedback on a
37 document that uses ambiguous concepts. Though, Verhave counters that they shouldn't emphasize that the
38 document is vague, but rather that they should explain to the board – per theme – how they would like to
39 see certain concepts clarified. The council goes over the questions and council members provide input
40 where necessary, like: the FSP should emphasize marginalized perspectives more, the FSP demonstrates
41 poor word choices and consequentially peculiar phrasing, the council should gain clarity from the board on
42 where they draw the line on digitalization, the council could refer to the Institute for Dutch Language
43 Education (INTT) regarding *meertaligheid*, the council could refer to their own HiC letter to prevent large
44 discussions on that topic. Diversity, internationalization and digitalization will be the main focus for the FSP
45 questions.

46

1 *Obiefule enters the meeting*

2

3 Regarding the *Handreiking Sociale Veiligheid* and the disability report, the council's strategy will be to ask
4 the board for an update on these matters and to be provided with a timeline and to respond to the board's
5 explanation accordingly.

6

7 *Koletzki leaves the meeting*

~~7. — Inwerkweekend (attachment: 1)~~

8 Scrapped

8. Inwerken Report (attachment: 1)

9 Sojo Perez introduces the meeting piece and explains that they've come up with a task division and that they
10 will be working on updating files, setting up a year review and a living document. In this living document
11 everyone will give a detailed description of the files they've worked on, this description will entail: a history
12 of the file, a current status of the file, relevant pointers (things to take into account regarding the file) and
13 what has been achieved while working on this file. The document will be launched next Monday (May 3rd,
14 2021) and will include an index, introduction and a list of collaborations (e.g., the OR, CSR and other
15 organizations) and a time path which details deadlines for each task related to the Inwerken report. Sojo
16 Perez asks if any council members would be willing to help with the formatting of the Year Review,
17 Choudhury indicates that she would like to help out.

18 Furthermore, Sojo Perez urges everyone to reach out if they need any help or have any questions regarding
19 their tasks for *inwerken*. Kemper asks Sojo Perez to explain the relation between the *inwerkmap* and the
20 living document. He answers that the *inwerkmap* is meant to help councilors when starting their council and
21 details the council structure, acronym definitions, rights, WHW and position descriptions, whereas the living
22 document is not necessarily focused on the council but rather the files handled by the council. Also, Sojo
23 Perez highlights that the living document is focused on providing detailed information on the files, whereas
24 the Year Review is meant to evaluate the past year and express expectations or hopes for the upcoming year.

~~9. — Appointment procedure AS (attachment: 1)~~

25 The agenda point is scrapped due to lack of preparation and absence of the chair.

10. WVTTK





26 Sojo Perez would like to discuss UvAQ and the scheduling of a meeting between the FSR, fDB and OCs as a final
27 question during the OV.

11. Final Points & Closing

28 No final comments. The meeting is closed at 12:39.



Action List

- 1 210222-01 Regarding *Inwerken*:
- 2 a) The council will create a Year Review document for the current and future council to
- 3 evaluate the year and learn from it.
- 4 a. Kemper will translate the Housing Bi-Annual Report.
- 5 ~~210222-02 Regarding Carlos Reijnen:~~
- 6 a) ~~Verhave will contact Carlos Reijnen about the Honors Program.~~
- 7  
- 8 
- 9 
- 10 210322-02 Regarding the Dean Profile Concept Advice request:
- 11 a) (210401) If the CvB doesn't adopt the FSR's suggestions to the Dean Profile document,
- 12 the council will write an article for Folia to relay the FSR's vision on what the Dean
- 13 Profile should be like.
- 14 ~~210322-03 Writers for formal FSR letter will notify their editors to make sure the documents are~~
- 15 ~~finalized before the deadline.~~
- 16 210322-04 Regarding the Contemplation Rooms:
- 17 a) Batelaan will write a meeting piece on Contemplation Rooms to discuss at a PV.
- 18 210401 Van Dorp will create a document which details all of the upcoming file subjects for the
- 19 coming period.

Pro Memori


















1	190904-01	When communicating the AS must always be placed in the cc.
2	190904-02	A list of improvements for the <i>Heidag</i> must be prepared for next year.
3	190904-04	The FSR - DB action list must be discussed for OVs, both internally and during the VO.
4		
5	190911-01	The Technical Chair always needs to be invited for PV's prior to an OV.
6	190911-02	The Council needs to deliver all documents required before the start of the PV.
7	190911-02	As soon as the website is updated the FSR decides on who will be responsible for updating the minutes.
8		
9	191001-01	The AS makes sure at the end of the year all private information of the Councilors is deleted.
10		
11	190916-05	The Council promotes their facebook page actively.
12	191005-01	All documents will be saved in the P-drive.
13	200128-01	Freya and Nicolle make an <i>eindejaarslijst</i> for the next FSR 2020-21.
14	200128-02	The AS adds the living documents to the P-drive.
15	200325-01	Nicolle deletes the Zoom PV recordings at the end of the year.
16	200310-01	Sustainability is always taken into account while working on files.
17	200525-01	The Council adds documents in .word or .pdf for the record or <i>verslaglegging</i> in the Week of the FSR.
18		
19	200525-02	In case of absence – and especially for members with voting rights – the Councilors should be informed on time and mandate someone.
20		
21	200525-03	The council refers to itself as FSR FGw and uses pronoun 'it'.
22	200911-01	When PVs are scheduled on Mondays the council will go over section 3.3.b. of the HR again
23	200911-02	The FSR-FGw 2020-2021 will look into possible actions when more information regarding the UvA-Huawei collaboration is brought forward by the CSR.
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26	201126	When referring to certain job titles and technical terms the council will use Dutch terminology to avoid confusion between the council and board.
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28	201023	The FSR FGw 2020-2021 will translate the HR to English before the next council year.
29	201210	OOD will look into the role of intersectionality within the UvA diversity policy.
30	201204	The council will meet up as soon as government restrictions allow 10-15 people to get together again
31		
32	210408	Regarding formal letters by the council
33		a) For every formal letter the council writes, at least, 2 editors will be appointed to check the letter for (but not limited to) argumentative, stylistic, vocabulary, grammar and structural flaws in order to improve it.
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36		b) The writer(s) of the formal letters will notify the editors in time for the deadline or PV to check its contents.
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Besluiten/Decisions

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42	200811-01	The FSR FGw 2020-2021 elect Zazie van Dorp as Chair of the council.
43	200811-02	The FSR FGw 2020-2021 elects David Batelaan as Vice-Chair of the council.
44	200811-03	The FSR FGw 2020-2021 elects Sara Kemper as Safe Person of the council.



1	200811-04	The FSR FGw 2020-2021 elects Gabriel Sojo Perez as Safe Person of the council.
2	200811-05	The FSR FGw 2020-2021 elects Robbert Verheul as Treasurer of the council.
3	200904-01	The FSR FGw 2020-2021 decides to have a working group structure.
4	200904-02	The FSR FGw 2020-2021 elects Robbert Verheul as the FSR member to the Application Committee of the GSH.
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6	200904-03	The FSR FGw 2020-2021 elects Lotus Friede as the FSR member to the Application Committee of the CoH.
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8	200904-04	The FSR FGw 2020-2021 decides to join the Guidance Committee 7-7-4
9	200911-01	The FSR FGw 2020-2021 elects Sara Kemper as member of the Guidance Committee 7-7-4.
10	200911-02	The FSR FGw 2020-2021 elects Liesje Verhave as member of the Guidance Committee 7-7-4
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12	200911-03	The FSR FGw 2020-2021 confirms working group 1 OER/OC + Diversity (OOD) and appoints Chimira Obiefule, Subu Choudhury, Kauthar Bouazzati, Lotus Friede and Olaiya Aro as its members.
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15	200911-04	The FSR FGw 2020-2021 confirms working group 2 Organization, Finance and Housing (OFH) and appoints Tammie Schoots, Gabriel Sojo Perez and Sara Kemper as its members.
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17	200911-05	The FSR FGw 2020-2021 confirms working group 3 BA/MA, Communications, PR and Associations (BaMaCom) and appoints Liesje Verhave, Subu Choudhury, Sara Kemper, Robbert Verheul and Lotus Friede as its members.
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20	200911-06	The FSR FGw 2020-2021 elects Lotus Friede as member of the Daily Board for the FSR FGw 2020-21.
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22	200911-07	The FSR FGw 2020-2021 elects Liesje Verhave as member of the Daily Board for the FSR FGw 2020-21.
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24	200911-08	The FSR FGw 2020-2021 elects Gabriel Sojo Perez as member of the Daily Board for the FSR FGw 2020-21.
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26	200918-01	The FSR FGw 2020-2021 decides to adopt the sustainability policy 2020-2021.
27	200918-02	The FSR FGw 2020-2021 decides to adopt the dates for the vacation letter.
28	200925-01	The FSR FGw 2020-2012 accepts the changes made in the OER addendum letter set up by Friede.
29		
30	201002-01	The FSR FGw 2020-2021 adopts the letter regarding the name change of the BA Archaeology.
31		
32	201002-02	The FSR FGw 2020-2021 will have a podcast on UvA Radio.
33	201009-01	The FSR FGw 2020-2021 will apply the recommendations in the memo concerning kwaliteitsgelden.
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39	201016-01	The FSR FGw 2020-2021 adopts the sentence <i>“What is the procedure for appointing a new dean? What’s the timeline regarding the process of finding a new dean? Could you forward us this tijdpad/timeline within two weeks? How will the FSR FGw be involved in this process?”</i> for the OV memo.
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43	201016-02	The FSR FGw 2020-2021 adopts the sentence <i>Due to Corona we want to make sure that students still get updated about what is going on within the council, because of this we would like to ask you to add the content of the Wandkrant to the FGw Studentennieuws e-mail.”</i> to the OV memo.
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1	201016-03	The FSR FGw 2020-2021 adopts the sentence “When will the meetings of the 8-8-4 steering committee start? Can we get an update on this within two weeks?” to the OV memo.
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3	201016-04	The FSR FGw 2020-2021 adopts the sentence “Could we have more reservable spots at PCH? Could we have a long-term plan in regards to study spots in general?” to the OV
4		memo.
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6	201016-05	The FSR FGw 2020-2021 adopts the sentence “Since Tammie Schoots and Nelson Addo are
7		in a legal process, how can the DB ensure that there won’t be a conflict of interest?” to the OV
8		memo.
9	201016-06	The FSR FGw 2020-2021 adopts the sentence “Can you promise us that we will have the
10		mandatory 6 weeks to respond to every advice or consent request?” to the OV memo.
11	201030-01	The FSR FGw 2020-2021 will write a negative advice on the Faculty Budget 2021.
12	201106-01	The FSR FGw 2020-2021 will send the negative advice letter regarding the Faculty Budget
13		2021.
14	201106-02	The FSR FGw 2020-2021 adopts the proposed amendments to the OER part A and faculty
15		part B.
16	201106-03	The FSR FGw 2020-2021 will use the name ‘Humanities in Context’ for their UvA Radio
17		podcast.
18	201112-01	The FSR FGw 2020-2021 adds the changes and additions to the HR (except for the
19		anonymous voting article).
20	201112-02	The FSR FGw 2020-2021 adds the changes and additions to article 6.6.c of the HR
21		concerning fully anonymous voting.
22	201112-03	The FSR FGw 2020-2021 confirms and accepts the Sustainability Policy, including the
23		changes made to point 7 and 8.
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37	201119-01	The FSR FGw 2020-2021 will demand an addendum by the fDB to the CoH Yearly Plan.
38	201119-02	The FSR FGw 2020-2021 agrees to the points stated in the letter [attachment: kwaliteitsgelden PV 201119] by Sojo Perez on to send it to the fDB.
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40	201119-03	The FSR FGw 2020-2021 will use the content for Wandkrant nr. 1 (council year 2020-21).
41	201126-01	The FSR FGw 2020-2021 will to apply the changes to the letter in response to the board’s
42		reaction to the negative budget (2021) advice.
43	201126-02	The FSR FGw 2020-2021 will apply the changes to the Memo (OV 201208 – Jos van Geel,
44		Ad Interim Director <i>Bedrijfsvoering</i>) and accepts it being sent to the fDB for further
45		discussion at the OV.

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3	201217-01	The FSR FGw 2020-2021 will to accept option 3 (Sojo Perez will head OOD as DB member, leaving Schoots and Kemper as possible coordinators of OFH) as a temporary solution.
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9	210114 -01	The FSR FGw 2020-2021 will use the positive advice letter on the faculty budget 2021 set up by Kemper.
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11	210114-02	The FSR FGw 2020-2021 appoints Liesje Verhave, Zazie van Dorp and Robbert Verheul as members of the Sollicitatiecommissie for a new council assistant.
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14	210114-03	The FSR FGw 2020-2021 will sign the petition 'University of Amsterdam staff and students support Boğaziçi University'.
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16	210121-01	The FSR FGw 2020-2021 will write an (unsolicited) advice about the Green Paper OCs.
17	210121-02	The FSR FGw 2020-2021 write a letter about the Green Paper OCs to the OCs.
18	210121-03	The FSR FGw 2020-2021 will e-mail the CSR about the Election Regulations detailing that they need to include a part about not being allowed to bribe potential voters by promising them gift cards or objects and making the Fair Play Agreements formal.
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21	210121-04	The FSR FGw 2020-2021 will propose for the OER article to state: " <i>Bij online toetsing wordt géén gebruik gemaakt van software voor online surveillance (proctoring) die strijdig is met de privacybelangen van de student</i> ".
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26	210208-01	The FSR FGw 2020-2021 will send the edited unsolicited advice Greenpaper OCs.
27	210301	The FSR FGw 2020-2021 will become a collaborator to the #NietMijnSchuld protest of March 13 th , 2021.
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29	210407	The FSR FGw 2020-2021 will send Zazie van Dorp as a delegate for the <i>Benoemingsadviescomissie</i> to recruit a new dean.
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31	210422-01	The FSR FGw will send the letter 'Negative Advice Frame Curriculum Humanities in Context at Macro Level'.
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33	210422-92	The FSR FGw will send the letter ' <i>Afwijzing Instemmingsverzoek Voertaalverandering CROHO-label Ba Cultuurwetenschappen van het Nederlands naar een tweetalige opleiding</i> '
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36	210422-03	The FSR FGw will send the Negative Advice Strategic Narrative Humanities in Context'.
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