




## **Minutes Plenary Meeting (PV) Faculty Student Council FGw, 3<sup>rd</sup> of June 2021**

Present	David Batelaan, Sophia Bombeld, Lotus Friede, Sara Kemper, Chimira Obiefule, Gabriel Sojo Perez, Zazie van Dorp, Liesje Robbert Verheul, Mikayla Vieira Ribeiro
Absent	Tammie Schoots, Subu Choudhury
Guest	
Secretary	Angelina Senchi

### **Agenda**

- 1. Opening**
- 2. Mail & Action List**
- 3. Confirming Minutes (210527) & Agenda**
- 4. Announcements**
- 5. Updates**
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- 7. Brainstorm Session: Contemplation Rooms (attachment: 1)**
- 8. OER B Letter (attachment: 1)**
- 9. Inwerken**
  - 9.1. Inwerkmap (attachment: 1)**
  - 9.2. Year Review (attachment: 1)**
- 10. Wvttk**
- 11. Final Points & closing**

## 1. Opening

1 Van Dorp opens the meeting at 11:14.

## 2. Mail and Action List

2 The council goes over the mail list and action list. Van Dorp explains that she spoke to the Philosophy OC  
3 regarding the fDB's response to their minor advice letter. Verhave briefly summarizes what the fDB letter  
4 stated: the OC should send an advice to the OPD if the minor affects mandatory courses. Friede wonders is  
5 they'll receive a separate advice request for the minors, but Verhave and Van Dorp explain that this is part of  
6 the OER B process and advice. Though, they agree that the process has been very confusing, and the council  
7 will propose to improve it. Kemper responded to a meeting request for catering at PCH, but she's unsure if this  
8 is related to the OV action point about Cirfood. As a side note, Kemper relays that the information regarding  
9 BG 3, which she detailed during last week's PV as confidential, had been leaked.

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11 *210222-01 Regarding Inwerken:*

12 *a) The council will create a Year Review document for the current and future council to*  
13 *evaluate the year and learn from it.*

14 Van Dorp stresses again that the Year Review is an evaluation document meant for other  
15 faculty councils and that the Living Document is an extensive status update for the  
16 upcoming FSR FGw.

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18 *b) (210506) Choudhury will send out a form to all inwerkweekend attendees to convey*  
19 *their food preferences and/or allergies.*

20 Friede informs the council that the *inwerkweekend* has been booked from the 1<sup>st</sup> until 3<sup>rd</sup>  
21 of September (2021).

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33 *210506-03 Sojo Perez will gather information from Rethink UvA regarding possible dean elections and*  
34 *he will gather feedback on writing a parallel dean profile.*

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36 Sojo Perez wonders whether it'd be useful to pursue democratization of the dean position  
37 during the current council year, which is ending soon. Instead, he suggests for the next  
38 council to continue this conversation [ACTION POINT] and to scrap this action point.

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1 210520-01      *The incumbent council will schedule a meeting with the possible DB candidates (2021-2022)*  
2 *to discuss how they envision council structure and their opinion on a DB vote during the first*  
3 *PV.*

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5                      Kemper notes that the election results will be in on June 11<sup>th</sup>, 2021.

### 3. Confirming Minutes & Agenda

6 There are no minutes to confirm this week; Van Dorp sets the agenda.

### 4. Announcements

7 Schoots and Choudhury are absent; Sojo Perez will leave the meeting after the break.

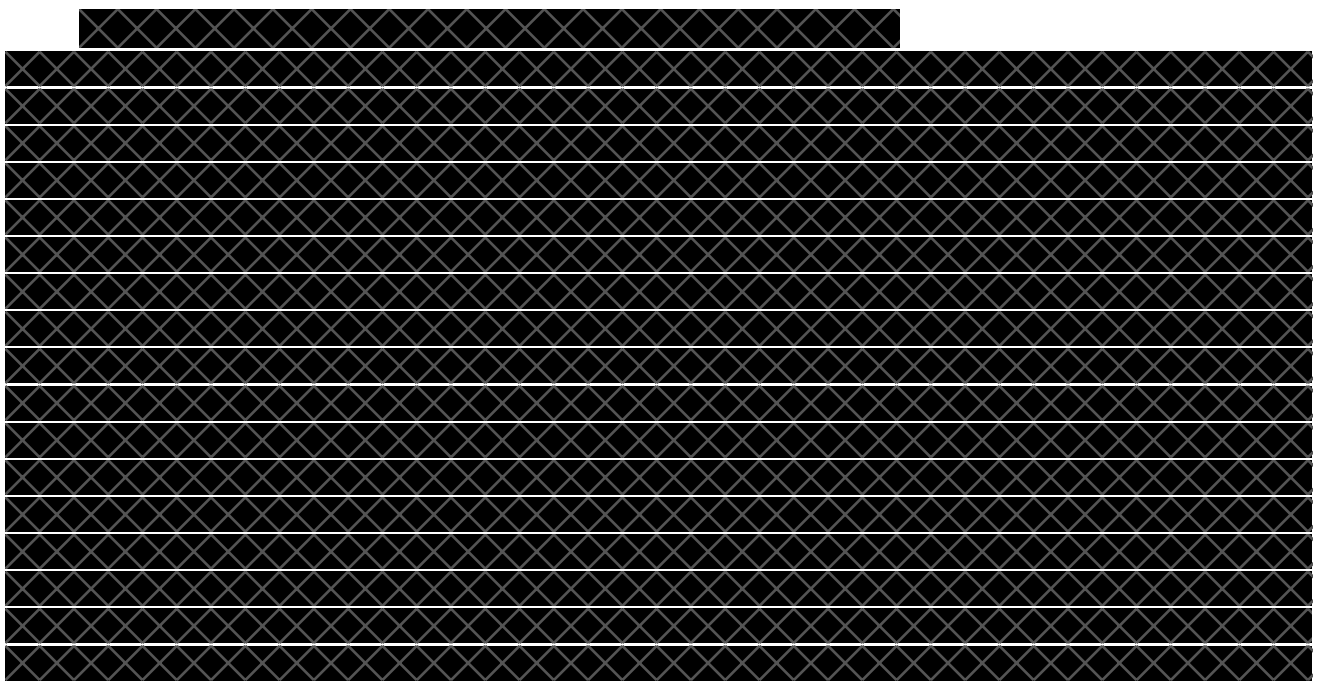
### 5. Updates

8 **Chair:** Van Dorp attended the dean BAC meeting and relays that five candidates applied for the position but  
9 that the university will also invite extra candidates. Furthermore, she will continue to work on the Living  
10 Document and other items in preparation for *inwerken*.

11 **Vice Chair:** Batelaan attended a meeting with Bekkenkamp, he will have to set up the budget for the  
12 contemplation room costs and Bekkenkamp will discuss the matter with other relevant people. Moreover,  
13 he has set up a Datumprikker for the informal council activity, but he would also like to invite councilors for  
14 a get together after the PV next week.

15 **BaMaCom:** Verhave notes that they received an advice request for the abolition of the History program's  
16 track American Studies. She explains that the minor and the track courses will stay, but the track will be  
17 dissolved. Batelaan adds that the History OC agrees with the discontinuance of the track but are critical of  
18 the process leading up to the decision. They expect that the dissolution of American Studies won't affect the  
19 teaching staff, courses or students; the deadline for sending in the advice is set for July 13, 2021. Moreover,  
20 the application for student DB-member has opened and been shared on the council's socials.

21 **OOD:** Sojo Perez will share his update via email.





## 7. OER B Letter (attachment: 1)

17 The council goes over the final draft of Verhave's OER B letter; they make some textual changes to improve  
18 readability and the formality of the letter. Friede refers to one of their earlier OVs, when the board promised  
19 to involve the council in the creation of the new time path and the evaluation of the past one. The DB  
20 members will ask about the OER time path in the upcoming TTO and Verhave will include this point in the  
21 OER B letter [ACTION POINT].

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23 **Voting proposal:** The FSR FGw proposes to send the positive advice letter regarding OER delen B  
24 in response to *Adviesaanvraag OER delen B 2021-22*.

25 The proposal is **adopted**. The FSR FGw will send the positive advice letter regarding OER delen B in  
26 response to *Adviesaanvraag OER delen B 2021-22*.

## 8. Inwerken

### 8.1. Inwerkmap (attachment: 1)

27 Kemper introduces the document and comments that some extensive changes have been made to some  
28 parts of last year's document in terms of language, translation and content. Currently, they'll go over the  
29 major content changes.

30 Van Dorp has added the chairing structure they used this year as a suggestion. Of course, next year's  
31 council is free to use whatever structure they please and they urge the new councilors to experiment  
32 and find out what works best for them. She explains that it proposes to have the vice chair and chair  
33 alternate tasks over the year (e.g., technical chairing DB meetings and PVs) and that they share the  
34 workload of commenting on content and handling internal and external communication.

35 Furthermore, Van Dorp has also included a timeline for the start of the year to help guide the councilors  
36 in their starting phase when they have to look for, appoint, vote on and prepare, for example, trust  
37 person, technical chair, internal language, treasurer, first OV, VO, TTO, etc.

38 Verheul has updated the treasurer section, by including the *kostenplaats* and a guide on how to declare  
39 receipts and where to claim funds.



1 Kemper and Obiefule, in Sojo Perez' absence, explain how they adapted the safe person or trust person  
2 position. The new description is based on the Diversity Commitment and details some requirements  
3 necessary to fit this role; people who apply for this position are required to send in a motivational letter.  
4 The position will be more profound and therefore the workload of the safe person, in terms of files, will  
5 be reduced so they can make more impact in their supporting role. Most likely, only one person will  
6 take up this position and work closely with the vice chair to create a safe environment for all council  
7 members. Van Dorp and Verhave express that they feel very positive about the changes and are glad  
8 that they managed to change it into an actual position and not just a title. Viera Ribeiro asks if every  
9 position requires a speech or cover letter when one applies, Batelaan responds that this is to the new  
10 council to decide.

11 The council briefly discusses the process of electing the CSR delegate and the need for the candidate to  
12 send over their CV. Verheul stresses that it is important to give the elected candidates enough time to  
13 reflect on what kind of position they want themselves and others to take up. Continuing, Kemper  
14 explains they added this year's working group structure as well.

15 Everyone is urged to read the document and add in their comments. Kemper says she'll translate it to  
16 Dutch and edit out any textual mistakes.

## 8.2. Year Review (attachment: 1)

17 Van Dorp explains that the Year Review is similar to a magazine; it's not really technical, but more of a  
18 fun and informational document to look back on the year and to share with other councils. It discusses  
19 how they handled a council year on Zoom, the collaborations they did with other organizations and  
20 groups, files (e.g., Social Safety, Housing, etc.) and the changes in their council structure. Friede will still  
21 add a summary of the OER file and the proctoring prevention line they added to the OER, regardless of  
22 yesterday's court ruling condoning the use of Proctorio.

## 9. WTTK

23 Batelaan, Kemper and Verhave will remove all FSR FGw *Wandkranten* [ACTION POINT]

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25 **Voting proposal:** The FSR FGw proposes to approve the payment of €976,53 for the  
26 *inwerkweekend* accommodation.

27 The proposal is **adopted**. The FSR FGw approves of the payment of €976,53 for the *inwerkweekend*  
28 accommodation.

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30 Friede notes that they are insured against cancellation and that she needs to know as soon as possible who  
31 will and won't be attending the weekend.



32 Kemper comments, regarding the elections, that the voter turnout is really low, and they need to work to get  
33 the count up.

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## 10. Final Points & Closing

35 No final comments are made. The meeting is closed at 13:06.

## Action List

- 1 210222-01 Regarding *Inwerken*:
- 2 c) The council will create a Year Review document for the current and future council to
- 3 evaluate the year and learn from it.
- 4 a. Kemper will translate the Housing Bi-Annual Report.
- 5 d) (210506) Choudhury will send out a form to all *inwerkweekend* attendees to convey
- 6 their food preferences and/or allergies.
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- 11 210322-02 Regarding the Dean Profile Concept Advice request:
- 12 a) (210401) If the CvB doesn't adopt the FSR's suggestions to the Dean Profile document,
- 13 the council will write an article for Folia to relay the FSR's vision on what the Dean
- 14 Profile should be like
- 15 (210506) The council will wait until they've had a meeting with the Executive Board on
- 16 the Dean Profile before taking any of the above-mentioned actions (ref. 210322-02).
- 17 ~~210506-03 Sojo Perez will gather information from Rethink UvA regarding possible dean elections~~
- 18 ~~and he will gather feedback on writing a parallel dean profile.~~
- 19 210520-01 The incumbent council will schedule a meeting with the possible DB candidates (2021-
- 20 2022) to discuss how they envision council structure and their opinion on a DB vote
- 21 during the first PV.
- 22 210603-01 The FSR FGw 2021-2022 will have a conversation to establish their stance regarding the
- 23 democratization of the dean position.
- 24 210603-02 The DB members will ask about the OER time path in the upcoming TTO and Verhave will
- 25 include a line about the fDB involving the FSR in the evaluation and creation of the OER
- 26 time path in the OER B letter.
- 27 210603-03 Batetelaan, Kemper and Verhave will remove all FSR FGw *Wandkranten* before the start of
- 28 the next council year.









## Pro Memori

- 1 190904-01 When communicating the AS must always be placed in the cc.  
2 190904-02 A list of improvements for the *Heidag* must be prepared for next year.  
3 190904-04 The FSR - DB action list must be discussed for OV's, both internally and during  
4 the VO.  
5 190911-01 The Technical Chair always needs to be invited for PV's prior to an OV.  
6 190911-02 The Council needs to deliver all documents required before the start of the PV.  
7 190911-02 As soon as the website is updated the FSR decides on who will be responsible for updating  
8 the minutes.  
9 191001-01 The AS makes sure at the end of the year all private information of the Councilors is  
10 deleted.  
11 190916-05 The Council promotes their facebook page actively.  
12 191005-01 All documents will be saved in the P-drive.  
13 200128-01 Freya and Nicolle make an *eindejaarslijst* for the next FSR 2020-21.  
14 200128-02 The AS adds the living documents to the P-drive.  
15 200325-01 Nicolle deletes the Zoom PV recordings at the end of the year.  
16 200310-01 Sustainability is always taken into account while working on files.  
17 200525-01 The Council adds documents in Word or .pdf for the record or *verslaglegging* in the Week  
18 of the FSR.  
19 200525-02 In case of absence – and especially for members with voting rights – the Councilors should  
20 be informed on time and mandate someone.  
21 200525-03 The council refers to itself as FSR FGw and uses pronoun 'it'.  
22 200911-01 When PV's are scheduled on Mondays the council will go over section 3.3.b. of the HR again  
23 200911-02 The FSR-FGw 2020-2021 will look into possible actions when more information regarding  
24 the UvA-Huawei collaboration is brought forward by the CSR.  
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26 201126 When referring to certain job titles and technical terms the council will use Dutch  
27 terminology to avoid confusion between the council and board.  
28 201023 The FSR FGw 2020-2021 will translate the HR to English before the next council year.  
29 201210 OOD will look into the role of intersectionality within the UvA diversity policy.  
30 201204 The council will meet up as soon as government restrictions allow 10-15 people to get  
31 together again  
32 210408 Regarding formal letters by the council  
33 a) For every formal letter the council writes, at least, 2 editors will be appointed to check  
34 the letter for (but not limited to) argumentative, stylistic, vocabulary, grammar and  
35 structural flaws in order to improve it.  
36 b) The writer(s) of the formal letters will notify the editors in time for the deadline or PV  
37 to check its contents.  
38 210506 The council will vote on the final version of the *inwerkmap* on the 17<sup>th</sup> of June 2021  
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## Besluiten/Decisions

- 44 200811-01 The FSR FGw 2020-2021 elect Zazie van Dorp as Chair of the council.  
45 200811-02 The FSR FGw 2020-2021 elects David Batelaan as Vice-Chair of the council.

1	200811-03	The FSR FGw 2020-2021 elects Sara Kemper as Safe Person of the council.
2	200811-04	The FSR FGw 2020-2021 elects Gabriel Sojo Perez as Safe Person of the council.
3	200811-05	The FSR FGw 2020-2021 elects Robbert Verheul as Treasurer of the council.
4	200904-01	The FSR FGw 2020-2021 decides to have a working group structure.
5	200904-02	The FSR FGw 2020-2021 elects Robbert Verheul as the FSR member to the Application Committee of the GSH.
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7	200904-03	The FSR FGw 2020-2021 elects Lotus Friede as the FSR member to the Application Committee of the CoH.
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9	200904-04	The FSR FGw 2020-2021 decides to join the Guidance Committee 7-7-4
10	200911-01	The FSR FGw 2020-2021 elects Sara Kemper as member of the Guidance Committee 7-7-4.
11	200911-02	The FSR FGw 2020-2021 elects Liesje Verhave as member of the Guidance Committee 7-7-4
12	200911-03	The FSR FGw 2020-2021 confirms working group 1 OER/OC + Diversity (OOD) and appoints Chimira Obiefule, Subu Choudhury, Kauthar Bouazzati, Lotus Friede and Olaiya Aro as its members.
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15	200911-04	The FSR FGw 2020-2021 confirms working group 2 Organization, Finance and Housing (OFH) and appoints Tammie Schoots, Gabriel Sojo Perez and Sara Kemper as its members.
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17	200911-05	The FSR FGw 2020-2021 confirms working group 3 BA/MA, Communications, PR and Associations (BaMaCom) and appoints Liesje Verhave, Subu Choudhury, Sara Kemper, Robbert Verheul and Lotus Friede as its members.
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20	200911-06	The FSR FGw 2020-2021 elects Lotus Friede as member of the Daily Board for the FSR FGw 2020-21.
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22	200911-07	The FSR FGw 2020-2021 elects Liesje Verhave as member of the Daily Board for the FSR FGw 2020-21.
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24	200911-08	The FSR FGw 2020-2021 elects Gabriel Sojo Perez as member of the Daily Board for the FSR FGw 2020-21.
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26	200918-01	The FSR FGw 2020-2021 decides to adopt the sustainability policy 2020-2021.
27	200918-02	The FSR FGw 2020-2021 decides to adopt the dates for the vacation letter.
28	200925-01	The FSR FGw 2020-2012 accepts the changes made in the OER addendum letter set up by Friede.
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30	201002-01	The FSR FGw 2020-2021 adopts the letter regarding the name change of the BA Archaeology.
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32	201002-02	The FSR FGw 2020-2021 will have a podcast on UvA Radio.
33	201009-01	The FSR FGw 2020-2021 will apply the recommendations in the memo concerning kwaliteitsgelden.
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39	201016-01	The FSR FGw 2020-2021 adopts the sentence <i>“What is the procedure for appointing a new dean? What’s the timeline regarding the process of finding a new dean? Could you forward us this tijdpad/timeline within two weeks? How will the FSR FGw be involved in this process?”</i> for the OV memo.
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43	201016-02	The FSR FGw 2020-2021 adopts the sentence <i>Due to Corona we want to make sure that students still get updated about what is going on within the council, because of this we would like to ask you to add the content of the Wandkrant to the FGw Studentennieuws e-mail.”</i> to the OV memo.
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- 1 201016-03 The FSR FGw 2020-2021 adopts the sentence *“When will the meetings of the 8-8-4 steering committee start? Can we get an update on this within two weeks?”* to the OV memo.
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- 3 201016-04 The FSR FGw 2020-2021 adopts the sentence *“Could we have more reservable spots at PCH? Could we have a long-term plan in regards to study spots in general?”* to the OV memo.
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- 5 201016-05 The FSR FGw 2020-2021 adopts the sentence *“Since Tammie Schoots and Nelson Addo are in a legal process, how can the DB ensure that there won’t be a conflict of interest?”* to the OV
- 6 memo.
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- 8 201016-06 The FSR FGw 2020-2021 adopts the sentence *“Can you promise us that we will have the mandatory 6 weeks to respond to every advice or consent request?”* to the OV memo.
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- 10 201030-01 The FSR FGw 2020-2021 will write a negative advice on the Faculty Budget 2021.
- 11 201106-01 The FSR FGw 2020-2021 will send the negative advice letter regarding the Faculty Budget 2021.
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- 13 201106-02 The FSR FGw 2020-2021 adopts the proposed amendments to the OER part A and faculty part B.
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- 15 201106-03 The FSR FGw 2020-2021 will use the name ‘Humanities in Context’ for their UvA Radio podcast.
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- 17 201112-01 The FSR FGw 2020-2021 adds the changes and additions to the HR (except for the anonymous voting article).
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- 19 201112-02 The FSR FGw 2020-2021 adds the changes and additions to article 6.6.c of the HR concerning fully anonymous voting.
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- 21 201112-03 The FSR FGw 2020-2021 confirms and accepts the Sustainability Policy, including the changes made to point 7 and 8.
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- 36 201119-01 The FSR FGw 2020-2021 will demand an addendum by the fDB to the CoH Yearly Plan.
- 37 201119-02 The FSR FGw 2020-2021 agrees to the points stated in the letter [attachment: kwaliteitsgelden PV 201119] by Sojo Perez on to send it to the fDB.
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- 39 201119-03 The FSR FGw 2020-2021 will use the content for Wandkrant nr. 1 (council year 2020-21).
- 40 201126-01 The FSR FGw 2020-2021 will to apply the changes to the letter in response to the board’s reaction to the negative budget (2021) advice.
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- 42 201126-02 The FSR FGw 2020-2021 will apply the changes to the Memo (OV 201208 – Jos van Geel, Ad Interim Director *Bedrijfsvoering*) and accepts it being sent to the fDB for further discussion at the OV.
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1	201217-01	The FSR FGw 2020-2021 will to accept option 3 (Sojo Perez will head OOD as DB member, leaving Schoots and Kemper as possible coordinators of OFH) as a <b>temporary</b> solution.
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7	210114 -01	The FSR FGw 2020-2021 will use the positive advice letter on the faculty budget 2021 set up by Kemper.
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9	210114-02	The FSR FGw 2020-2021 appoints Liesje Verhave, Zazie van Dorp and Robbert Verheul as members of the Sollicitatiecommissie for a new council assistant.
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11	210114-03	The FSR FGw 2020-2021 will sign the petition 'University of Amsterdam staff and students support Boğaziçi University'.
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13	210121-01	The FSR FGw 2020-2021 will write an (unsolicited) advice about the Green Paper OCs.
14	210121-02	The FSR FGw 2020-2021 write a letter about the Green Paper OCs to the OCs.
15	210121-03	The FSR FGw 2020-2021 will e-mail the CSR about the Election Regulations detailing that they need to include a part about not being allowed to bribe potential voters by promising them gift cards or objects and making the Fair Play Agreements formal.
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18	210121-04	The FSR FGw 2020-2021 will propose for the OER article to state: " <i>Bij online toetsing wordt géén gebruik gemaakt van software voor online surveillance (proctoring) die strijdig is met de privacybelangen van de student</i> ".
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23	210208-01	The FSR FGw 2020-2021 will send the edited unsolicited advice Greenpaper OCs.
24	210301	The FSR FGw 2020-2021 will become a collaborator to the #NietMijnSchuld protest of March 13 <sup>th</sup> , 2021.
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26	210407	The FSR FGw 2020-2021 will send Zazie van Dorp as a delegate for the <i>Benoemingsadviescommissie</i> to recruit a new dean.
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28	210422-01	The FSR FGw will send the letter 'Negative Advice Frame Curriculum Humanities in Context at Macro Level'.
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30	210422-92	The FSR FGw 2020-2021 will send the letter ' <i>Afwijzing Instemmingsverzoek Voertaalverandering CROHO-label Ba Cultuurwetenschappen van het Nederlands naar een tweetalige opleiding</i> '
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33	210422-03	The FSR FGw will send the Negative Advice Strategic Narrative Humanities in Context'.
34	210506	The FSR FGw 2020-2021 appoints David Batelaan and Sara Kemper as delegates for the <i>Sollicitatiecommissie</i> Student fDB member 2021-2022.
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36	210413	FSR FGw 2020-2021 will endorse the protest critiquing the demolition of the Theo Bosch Pavilion (BG-3).
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38	210603 -01	The FSR FGw 2020-2021 will send the positive advice letter regarding OER delen B in response to <i>Adviesaanvraag OER delen B 2021-22</i> .
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40	210603-02	The FSR FGw 2020-2021 approves of the payment of €976,53 for the <i>inwerkweekend</i> accommodation.
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