



Minutes Plenary Meeting (PV) Faculty Student Council FGw, 13th of September 2021

Present	Julia Ballak, Sara Kemper, Farah Malash, Jelle Mars, Ciprian Piraianu, Carlos van Eck, Mikayla Vieira Ribeiro, Tea Svendsen, Sara Verveer
Absent	Juliet Hondtong, June Ouwehand
Guest	-
Secretary	Angelina Senchi

Agenda

- 1. Opening**
- 2. Mail and Action List**
- 3. Confirming Minutes (210901-02) & Agenda**
- 4. Announcements**
- 5. Updates**
- 6. Voting: Council Structure**
- 7. Voting: Council Positions**
 - 7.1. Two DB Members**
 - 7.2. Safe Person(s)**
 - 7.3. Treasurer**
- ~~**8. Profileringsfonds**~~
- 9. Wvttk (any other business)**
- 10. Final Points & closing**

1. Opening

1 Vieira Ribeiro opens the meeting at 09:17.

2. Mail and Action List

2 Vieira Ribeiro explains that there currently isn't a mail list to be discussed, but that the list usually will be
3 sent out along with the Week of The FSR and that they use this moment at the PV to determine what mail
4 items need to be picked up. The action list is part of the minutes, therefore Vieira Ribeiro proposes to
5 discuss the points when they'll go over the minutes (i.e. the next agenda point).

3. Confirming Minutes (210901-02) & Agenda

6 Vieira Ribeiro asks everybody to follow along on their laptop as they go over the minutes page by page. She
7 requests everyone to speak up when they encounter something they would like to see edited. Ballak notes
8 that her surname was spelled incorrectly in the minutes, Senchi replies that she had seen Ballak's comment
9 in the Google Document prior to the PV and edited the minutes accordingly. Vieira Ribeiro confirms the
10 minutes and continues by discussing the action points. She notes that she added some questions in the
11 document as an example of how she would like the councillors to comment on the minutes and/or action
12 points. Senchi requests Vieira Ribeiro to slowly go over the action list - point by point - so it's easier to keep
13 track of what items need to be scrapped or edited.
14

Action List

15 210222-01 Regarding *Inwerken*:

16 a) The council will create a Year Review document for the current and future council to
17 evaluate the year and learn from it.

18 a. ~~Kemper will translate the Housing Bi-Annual Report.~~

19 b. Sojo Perez, Van Dorp and Batelaan will finalize the Year Review
20 before the end of August.

21 ***Kemper will check with Sojo Pere, Van Dorp and Batelaan***
22 ***what the status is of the Year Review document.***

23
24 b) (210506) Choudhury will send out a form to all *inwerkweekend* attendees to convey
25 their food preferences and/or allergies.

26 ***Scrapped***

27 210520-01 The incumbent council will schedule a meeting with the possible DB candidates (2021-
28 2022) to discuss how they envision council structure and their opinion on a DB vote
29 during the first PV.

30 ***The council structure will be discussed at the current meeting.***

31 210603-01 The FSR FGw 2021-2022 will have a conversation to establish their stance regarding the
32 democratization of the dean position.

33 ***This topic will be scheduled for an upcoming PV.***

34 210603-03 Batelaan, Kemper and Verhave will remove all FSR FGw *Wandkranten* before the start of
35 the next council year.

36 ***Not all Wandkranten have been removed yet. Kemper urges all councillors to remove***
37 ***the ones they encounter when visiting the campus.***



- 1 210610 The FSR FGw 2021-2022 will discuss mandating Kemper and Verhave (council members
2 FSR FGw 2020-2021) so they can attend the 774-committee meeting in September 2021.
3 **Kemper explains the goal of the 774-committee (set up in the previous year and**
4 **ending this month), which is to evaluate the new yearly lay that includes a lecture free**
5 **week, and notes that she's unable to join the final meeting of this committee but**
6 **Verhave (who was also part of committee alongside Kemper, as a FSR-representative)**
7 **is able to join. Kemper checks whether the FSR FGw 2021-2022 feels comfortable with**
8 **sending Verhave to the final 774-meeting. The majority of the council is in favour of**
9 **mandating Verhave and sending her to the meeting.**
- 10 210617-02 Vieira Ribeiro will have a meeting with Letje Lips regarding the finished diversity and
11 inclusivity survey during the 2021-2022 academic year.
12 **Senchi informs the council that, sadly, Lips has passed away and they'd have to**
13 **schedule a meeting with the person who'll be taking over her files.**
- 14 210642-01 The FSR FGw 2021-2022 will schedule a meeting with Marie Therese Seignette at the start
15 of the upcoming academic year (2021-2022) for a social safety update.
16 **Kemper asks if the councillors are familiar with Seignette and Senchi briefly explains**
17 **that Seignette was hired as an external party to improve, monitor and report on the**
18 **process of guaranteeing social safety at the faculty. The council, or at least the DB, will**
19 **schedule a meeting with Seignette as soon as possible.**
- 20 210901-01 Senchi will publish the minutes (210701 & 210707) on studentenraad.nl
21 **Senchi comments that publication and or PR is a task delegated to council members**
22 **who are in charge of these particular files. Senchi is willing to publish the minutes and**
23 **letters until the files are divided. Though, after the file division she would like to see a**
24 **councillor pick up this task.**

4. Announcements

25 Hondtong and Ouwehand are absent; Hondtong has mandated Verveer in her absence. Verveer notes that
26 she'll be leaving the meeting at 10:45. For Malash' benefit, considering she was unable to physically join
27 *inwerken*, the councillors do a round of names.

5. Updates

28 Kemper informs the council she'll be file-holder for the budget in the CSR and urges everyone to let her
29 know if they have any questions or comments regarding this file, the CSR and/or the CSR's agenda and
30 plenary meeting. Furthermore, Kemper reminds everyone that the *Overlegvergadering* (OV), their first
31 formal meeting with the Faculty Board, is scheduled for next week Thursday (September 23rd) from 14:00
32 until 16:00 o'clock. She asks everyone to inform Senchi if they can't make it to the meeting. Senchi
33 comments that she'd rather have (at least) the DB informed of any absences, considering they are the ones
34 that will have to announce the absentees during the meeting. Moreover, Kemper reminds everyone of the
35 introduction meeting they'll be having tomorrow (Tuesday, September 14th) from 09:00 until 11:00.

6. Voting: Council Structure

36 Vieira Ribeiro believes the topic doesn't need an extensive introduction as long as all attendees have read
37 the meeting piece and have properly consulted the *inwerkmap*. Attendees feel they're well aware of their
38 choice options regarding the structure, though Van Eck wonders what files the working groups or
39 committees will be consisted of. Kemper replies that the files are and can be divided arbitrarily and they try
40 to take into account themes and workload. During the previous council year they started out with three

1 working groups: Organisation, Finance & Housing (OFH); Bachelor, Master & Communication (BaMaCom);
2 and OER, OCs & Diversity (OOD). Halfway through the council year they decided to merge OFH with
3 BaMaCom and OOD, due to one of the coordinators falling out. Kemper notes that the shared meeting piece
4 demonstrates a preliminary division of the files but that it - even the definitive division - can be very
5 flexible. Councillors are free to work on whatever file they choose, regardless of the committee or working
6 group they're in. They're primarily creating this structure to regulate where to direct the advise request and
7 to be clear on what committees have final responsibility on specific files.

8 Vieira Ribeiro checks if the council is already partial to a specific structure - file-holder system or working
9 group structure. The majority of the council is in favour of a working group structure.

10
11 **Voting proposal:** The FSR FGw 2021-2022 proposes to operate via a working group structure.
12 The proposal is **adopted**. The FSR FGw 2021-2021 will operate via a working group structure.

13
14 Ballak enquires whether they'll be dividing the files at this point during the meeting. Kemper, in turn, proposes to
15 first vote on who'll become DB members, considering they'll be coordinating the working groups, and discuss the
16 details of the working group structure at a later moment. Some councillors already share their interest for certain
17 files.

7. Voting: Council Positions

7.1. Two DB Members

18 Vieira Ribeiro enquires who would like to candidate themselves for the two available DB member
19 positions. There are currently no candidates willing to fulfil this role. Vieira Ribeiro and Kemper stress
20 that it is important to make a decision on this, considering how it will affect the council structure.
21 Malash requests Kemper and Vieira Ribeiro to explain what the function entails. Kemper, Vieira Ribeiro
22 and Senchi explain that the DB members are responsible for coordinating the working groups, attending
23 the DB meetings, organizing working group meetings, occasionally attending TTO and representing
24 their working groups. Ballak comments that she feels she wouldn't be able to work the necessary hours
25 and Van Eck asks if a DB member is still allowed to work on files. Vieira Ribeiro refers to how Gabriel
26 Sojo Perez and Liesje Verhave used to coordinate the meetings and emphasizes that as a DB member
27 you get the opportunity to set tone of your own meetings and you can determine for yourself how you'd
28 like to work instead of being a regular councillor where you have to follow the coordinators lead.
29 Kemper adds that in terms of hours, considering that as a regular council member you'd also have to
30 attend the working group meetings, you only have two (necessary) additional working hours reserved
31 for the DB meeting (regular council member: ca. 16h, DB member: ca. 18h). Though, Senchi and Vieira
32 Ribeiro stress that DB meetings, like working group meetings, are more informal and less intensive.
33 Moreover, the DB members receive a higher stipend thanks to these additional hours. Senchi and
34 Piraianu note that the hours are an approximation and that they're less concerned with people putting
35 in a minimum standard set of hours and more with the necessary tasks being done. Malash, Van Eck and
36 Ballak express their interest in the position. Vieira Ribeiro proposes to have a break and to make a
37 decision upon the councillors' return.

38
39 *Break*

40
41 When returning from the break Van Eck proposes to vote on one candidate today and to postpone voting
42 on the second candidate until next week. Vieira Ribeiro reminds everyone of the introduction meeting
43 they have with the board tomorrow (Tuesday, September 14th) and that it would be the ideal opportunity

1 for councillors to present themselves and their positions, making the meeting perhaps more fruitful. After
2 brief discourse between Malash and Ballak, Ballak and Van Eck candidate themselves as DB members.

3
4 **Voting proposal:** The FSR FGw 2021-2022 proposes to appoint Carlos van Eck as DB Member for
5 the FSR FGw 2021-2022.

6 The proposal is **adopted**. The FSR FGw 2021-2022 appoints Carlos van Eck as DB Member for the
7 FSR FGw 2021-2022.

8
9 **Voting proposal:** The FSR FGw 2021-2022 proposes to appoint Julia Ballak as DB Member for the
10 FSR FGw 2021-2022.

11 The proposal is **adopted**. The FSR FGw 2021-2022 appoints Julia Ballak as DB Member for the FSR
12 FGw 2021-2022.

13 14 **7.2. Safe Person(s)**

15 Svendsen and Senchi both candidate themselves for the position. To prevent confusion, Senchi explains
16 why she, as *Ambtelijk Secretaris* with an impartial role, candidates herself. Kemper, Senchi and Vieira
17 Ribeiro explain that in the previous council year when setting up the *inwerkmap* discussed during OV
18 that the AS, due to the impartiality of the role, could act as a back-up safe person whenever a councillor
19 wouldn't feel comfortable discussing certain topics with a fellow councillor. Svendsen and Senchi both
20 share their motivation for the position. Considering the AS counting the closed votes would conflict with
21 Senchi's own candidacy, Mars proposes to count the votes for Senchi's election as Safe Person.

22 **Voting proposal:** The FSR FGw 2021-2022 proposes to appoint Tea Svendsen as Safe Person for the
23 FSR FGw 2021-2022.

24 The proposal is **adopted**. The FSR FGw 2021-2022 appoints Tea Svendsen as Safe Person for the FSR
25 FGw 2021-2022.

26
27 **Voting proposal:** The FSR FGw 2021-2022 proposes to appoint Angelina Senchi as Safe Person for
28 the FSR FGw 2021-2022.

29 The proposal is **adopted**. The FSR FGw 2021-2022 appoints Angelina Senchi as Safe Person for the
30 FSR FGw 2021-2022.

31 **7.3. Treasurer**

32 Mars and Verveer candidate themselves for the treasurer position. Mars notes that he already has
33 experience as treasurer. Nevertheless, Kemper briefly explains what the position entails and asks if
34 Senchi has anything to add. Senchi notes that she would like someone willing and competent to take on
35 the position. Verveer notes that perhaps it would be best for Mars to take up the position, due to his
36 experience and referring to Senchi's remark on competence. Senchi clarifies that the council isn't only a
37 place for people who have experience but, perhaps even more so, an institution where people can gain
38 experience. Mars retracts his candidacy; Verveer is the sole treasurer candidate.

39 **Voting proposal:** The FSR FGw 2021-2022 proposes to appoint Sara Verveer as Treasurer for the
40 FSR FGw 2021-2022.

41 The proposal is **adopted**. The FSR FGw 2021-2022 appoints Sara Verveer as Treasurer for the FSR
42 FGw 2021-2022.

8. Profileringsfonds

Voting: Sollicitatiecommissie (SoCo): Council Assistant FSR FGw 2021-2022

1 The agenda point is changed from a demonstration of applying for the Profileringsfonds to a voting procedure
2 regarding the SoCo for the new voting position.

3
4 Kemper explains that 020's second seat couldn't be filled with an elected member and, therefore, the council is
5 granted the opportunity to hire a council assistant. The application has already been shared on the website,
6 but they need a committee to interview the applicants. Considering it's 020's seat Kemper would like to give
7 Malash precedence when it comes to participating in the SoCo. Kemper underlines that the council assistant
8 doesn't have voting rights and is required to have Dutch (active and passive) language skills. Moreover,
9 Kemper asks Senchi how many FSR representatives the SoCo should consist of. Senchi replies that she prefers
10 having two interviewers to make the interview less daunting for the applicant, though she also feels having
11 three people so more parties are involved in the hiring process would also be a viable option. Svendsen, Van
12 Eck and Malash candidate themselves for the SoCo.

13
14 **Voting proposal:** The FSR FGw 2021-2022 proposes to appoint Svendsen, Van Eck and Malash as
15 members of the *Sollicitatiecommissie* in search of a council assistant for the FSR FGw 2021-2022.

16 The proposal is **adopted**. The FSR FGw 2021-2022 appoints Svendsen, Van Eck and Malash as members
17 of the *Sollicitatiecommissie* in search of a council assistant for the FSR FGw 2021-2022.

9. WVTTK (Any Other Business)

18 Ballak asks about the division of the files. Kemper proposes to discuss this during their first DB meeting.
19 Kemper will add Van Eck and Ballak to the DB group chat to set up a date for their meeting. Senchi asks
20 everyone who was appointed a position to contact the former position holder and schedule a moment to be
21 trained (*inwerken*) for their position.

10. Final Points & Closing

22 No final points are mentioned. The meeting is closed at 10:58.



Action List

- 1 210222-01 Regarding *Inwerken*:
- 2 c) The council will create a Year Review document for the current and future council to
- 3 evaluate the year and learn from it.
- 4 a. Sojo Perez, Van Dorp and Batelaan will finalize the Year Review
- 5 before the end of August.
- 6 (edited 210913) Kemper will ask Sojo Perez, Van Dorp and
- 7 Batelaan for a status update regarding the Year Review.
- 8
- 9 ~~d) (210506) Choudhury will send out a form to all *inwerkweekend* attendees to convey~~
- 10 ~~their food preferences and/or allergies.~~
- 11 210520-01 The incumbent council will schedule a meeting with the possible DB candidates (2021-
- 12 2022) to discuss how they envision council structure and their opinion on a DB vote
- 13 during the first PV.
- 14 210603-01 The FSR FGw 2021-2022 will have a conversation to establish their stance regarding the
- 15 democratization of the dean position.
- 16 210603-03 Batelaan, Kemper and Verhave will remove all FSR FGw *Wandkranten* before the start of
- 17 the next council year.
- 18 210610 The FSR FGw 2021-2022 will discuss mandating Kemper and Verhave (council members
- 19 FSR FGw 2020-2021) so they can attend the 774-committee meeting in September 2021.
- 20 210617-02 Vieira Ribeiro will have a meeting with Letje Lips regarding the finished diversity and
- 21 inclusivity survey during the 2021-2022 academic year.
- 22 210642-01 The FSR FGw 2021-2022 will schedule a meeting with Marie Therese Seignette at the start
- 23 of the upcoming academic year (2021-2022) for a social safety update.
- 24 210901-01 Senchi will publish the minutes (210701 & 210707) on studentenraad.nl

Pro Memori

1	190904-01	When communicating the AS must always be placed in the cc.
2	190904-02	A list of improvements for the <i>Heidag</i> must be prepared for next year.
3	190904-04	The FSR - DB action list must be discussed for OVs, both internally and during the VO.
4		
5	190911-01	The Technical Chair always needs to be invited for PV's prior to an OV.
6	190911-02	The Council needs to deliver all documents required before the start of the PV.
7	190911-02	As soon as the website is updated the FSR decides on who will be responsible for updating the minutes.
8		
9	191001-01	The AS makes sure at the end of the year all private information of the Councilors is deleted.
10		
11	190916-05	The Council promotes their facebook page actively.
12	191005-01	All documents will be saved in the P-drive.
13	200128-01	Freya and Nicolle make an <i>eindejaarslijst</i> for the next FSR 2020-21.
14	200128-02	The AS adds the living documents to the P-drive.
15	200325-01	Nicolle deletes the Zoom PV recordings at the end of the year.
16	200310-01	Sustainability is always taken into account while working on files.
17	200525-01	The Council adds documents in Word or .pdf for the record or <i>verslaglegging</i> in the Week of the FSR.
18		
19	200525-02	In case of absence – and especially for members with voting rights – the Councilors should be informed on time and mandate someone.
20		
21	200525-03	The council refers to itself as FSR FGw and uses pronoun 'it'.
22	200911-01	When PVs are scheduled on Mondays the council will go over section 3.3.b. of the HR again
23	200911-02	The FSR-FGw 2020-2021 will look into possible actions when more information regarding the UvA-Huawei collaboration is brought forward by the CSR.
24		
25		
26	201126	When referring to certain job titles and technical terms the council will use Dutch terminology to avoid confusion between the council and board.
27		
28	201023	The FSR FGw 2020-2021 will translate the HR to English before the next council year.
29	201210	OOD will look into the role of intersectionality within the UvA diversity policy.
30	201204	The council will meet up as soon as government restrictions allow 10-15 people to get together again
31		
32	210408	Regarding formal letters by the council
33		a) For every formal letter the council writes, at least, 2 editors will be appointed to check the letter for (but not limited to) argumentative, stylistic, vocabulary, grammar and structural flaws in order to improve it.
34		
35		
36		b) The writer(s) of the formal letters will notify the editors in time for the deadline or PV to check its contents.
37		
38	210506	The council will vote on the final version of the <i>inwerkmap</i> on the 17 th of June 2021
39	210701	The council will ask the board to send over Word-files, when the council is required to/feel the need to supply them with in-text textual edits/commentary.
40		



1 **Besluiten/Decisions**

- 2 210707 The FSR FGw 2021-2022 appoints Sara Kemper as CSR delegate for the FSR FGw 2021-2022.
- 3 210902-01 The FSR FGw 2021-2022 appoints Sara Kemper as Co-Chair for the FSR FGw 2021-2022.
- 4 210902-02 The FSR FGw 2021-2021 appoints Mikayla Vieira Ribeiro as Co-Chair for the FSR FGw 2021-
5 2022.
- 6 210902-03 The FSR FGw 2021-2021 appoints Ciprian Piraianu as Vice-Chair for the FSR FGw 2021-2022.
- 7 210913-01 The FSR FGw 2021-2021 will operate via a working group structure.
- 8 210913-02 The FSR FGw 2021-2022 appoints Carlos van Eck as DB Member for the FSR FGw 2021-2022.
- 9 210913-03 The FSR FGw 2021-2022 appoints Julia Ballak as DB Member for the FSR FGw 2021-2022.
- 10 210913-04 The FSR FGw 2021-2022 appoints Tea Svendsen as Safe Person for the FSR FGw 2021-2022.
- 11 210913-05 The FSR FGw 2021-2022 appoints Angelina Senchi as Safe Person for the FSR FGw 2021-
12 2022.
- 13 210913-06 The FSR FGw 2021-2022 appoints Sara Verveer as Treasurer for the FSR FGw 2021-2022.c
- 14 210913-07 The FSR FGw 2021-2022 appoints Svendsen, Van Eck and Malash as members of the
15 *Sollicitatiecommissie* in search of a council assistant for the FSR FGw 2021-2022.