



1st meeting of the Faculty Student Council of Law

Date 04-09-2023 4th of September 2023 17:30 – 19:30 Location Nieuwe Achtergracht 166, REC A, Room A2.15
Present: Stefana Absent Libini Beck
Feciuc, Francesco
Liaci, Jonathan Graf
von Durckheim, Ege
Kaynarca, Sunmoon
Stokhof.

Online: Jordi Ye,
Hollando Bangun,
Claudia van 't Ende,
Robin, Noor Heerema,
Robin Blom en
Youssra Aarab.

Guests: Sam van Mierlo Secretary Mirthe den Held

Agenda

Notes by the chair are written in cursive and are part of the agenda and the minutes, after publication.

- 1. Opening of the meeting**
Sunmoon opens the meeting 17:41h.
- 2. Setting of the agenda**
The order of the agenda is changed. The topic of the council transition has been moved upwards.
- 3. Minutes of the previous meeting**
No previous minutes have to be approved, as this is the first meeting of the Council in its new consolation.
- 4. Review of the action-list**
No action list can be reviewed, as this is the first meeting of the Council in its new consolation.

5. Council installments

This agenda point will be used to officially (re)install the appointed members of several positions.

a) Installing the appointed members

Sunmoon: This is the first meeting of the Faculty Student Council of Law (hereafter: the Council) for the academic year 2023/2024. The Members of the Council have been appointed by the Board of Elections in accordance with the results of the last election. The appointment has taken effect on the 1st of September 2023. The Council, in its new and current composition, has met once before: on the 18th of June, 2023. On this date, Sunmoon Stokhof was elected chair, Jordi Ye was elected vice-chair, Livni Beck was elected chair of the Committee for Education and Research, Youssra Aarab was elected chair of the Committee for Organization and Finance and Hollando Bangun was elected chair of the Committee for Public Relations. As per the Rules of Procedure, the Daily Board of the Council consists of the aforementioned Members. On the same date, Stefana Feciuc was elected as Delegate to the Central Student Council, Sunmoon Stokhof was elected treasurer of the Council. Under the previous Council, Mirthe den Held was appointed secretary of the Council. The Council, in its new and current composition, re-confirms this appointment. By approving this statement, in order for it to be entered into the minutes of this meeting, the elections and appointments of all aforementioned persons are confirmed by the Council.

Everybody approves.

b) Installing members for the positions that are yet to be filled or formalized.

- Student Assessor Application Committee members

Sunmoon: It's preferable to have one person from the bachelor and one person that speaks Dutch. So the position of Stefana goes to Youssra. Everybody agrees.

- Law Bachelor Renewal: file holders / representatives

Sunmoon: Who wants to apply for this file?

Stefana asks if only people from the law bachelor can do this.

Sunmoon: Two members of the council will hold this file as representatives. The file is about changes in the first and second year of the Dutch bachelor so it would be logical to have two people from that program.

Ege would want to do it if nobody else wants to.

Claudia: not sure if she can fit this into her schedule.

Sunmoon: No committee had divided the files yet, so it doesn't matter unless you have a preference.

Jordi: Livini is the O&O chair so he should talk about it with the members of the committee. The O&O committee should decide internally who gets this file.

→ Action point: Ask Livni to talk about the Law Bachelor Renewal in the O&O committee, someone from this committee should take on this file.

6. Council transition

Here we'll discuss some more practicalities concerning the transition.

- a) FSR FdR 2022-2023 transition document – where to access this and other files.

Sunmoon: has everyone set up their email? You can get access to Teams and to files by using your personal UvA account.

→ Mirthe will share the calendar of all the meetings after the meeting.

- b) Setting up your email (and signature)

Jordi: I would like to discuss the signature. Do we all agree about this signature?

Sunmoon: I don't hear any objections.

Jordi: Do we want this in Dutch or English?

Jordi: Let's keep this as a guide and change everything we want from Dutch to English.

No objections.

- c) Working hours, Absences & mandates

Working hours

Jordi: The current working hours are from 08:00h till 20:00h during the week. During the weekend they are from 09:00h till 17:00h. We can discuss whether we want to keep it this way. And I would suggest making a group chat for fun without working hours.

Stefana: I would propose to not have any working hours in the weekend. The only exception is in case of an emergency.

Robin: Were the working hours in the weekend ever used last year?

Sam: These weekend hours were mostly used by the daily board. It could be an option to only make them for the daily board.

Claudia: I agree with Stefana.

Sunmoon: Agrees that the working hours should only be during the week for the normal members. Only the daily board has working hours during the weekend and otherwise the chat can only be used for emergencies.

Stefana: That would mean that the daily board shouldn't send us the documents on Friday because then we would be expected to read them during the weekend.

Sunmoon: The rule is to send the documents 24 hours before the meeting excluding the weekend. So, if I send them on Friday, you have 24 hours before, excluding the weekend.

Stefana: My point was about how much time we have for preparations. I would rather have the agenda on Friday morning.

Sunmoon: The DV's are planned on Friday afternoon. During the DV there will be talked about the agenda so it will change after this meeting. And those meetings can't be rescheduled. So it's not logical to send the agenda on Friday morning.

Jordi: once I get my schedule, the DV's can maybe be rescheduled.

Sunmoon: This is it for now, I will notify everyone if anything changes.



Madates

Jordi: it will be nice for me if you have a standard person for mandating. Make sure that you don't only mandate but also read the documents yourself and form an opinion. Please send me your mandates.

Sunmoon: Please also send your mandate to me.

→ Action point: Everybody should send Sunmoon and Jordi their mandates.

Abscense

Jordi: I keep track of the absence. It's okay if there's a conflict between the schedule of the FSR and your schedule and changing your schedule is not an option. But if there are no 'good reasons' or are a lot of instances of absense, I will keep track. So, if there are any conditions which would impact your absence, please let me know.

d) Activities

Jordi: If you have any recommendations or ideas, please send it to me. I will see if it fits into the budget.

e) Trust person and Individual meetings

Jordi: I am the trust person. I try to respond as quick as I can. I will plan some individual meetings with everybody. So we can talk about anything you're comfortable with.

f) Applying for your funds

Sunmoon: Last week we should have gotten our letters of appointment. With that you can apply to the profiling fund. Next to the profiling fund, everyone can get also compensation from the faculty. You should fill in a form and send it to Sunmoon with the letter of appointment.

Jonathan: So, we will need to wait for the letter of appointment.

Sunmoon: I can send an additional explanation in the chat about the application for funds.

→ action point: Sunmoon will email 'het stembureau' for the letters of appointment and will send an additional explanation in the group chat about applying for the funds.

g) Activating your cards to get access to the council room

Sunmoon: They didn't help me at the service desk.

Mirthe will email José to ask about the access to the council room.

Sam will double check.

h) Elevators

Jordi: I would like to ask for permission to go to the third floor with the elevator.

Jonathan: I don't mind either way.

Francesco: I would like to get permission.

Jordi: I don't mind walking, but we need to be there a lot. It's a win win situation.

Sunmoon: We can try to get access. If we get access, we can still choose if we want to walk or not.

i) Transition weekend

Jordi: I would have wanted to do last transition weekend differently; I would have liked to go to a different city. We are going to look at the budget during the next DV.

Francesco: Maybe we can start talking about files. I would want to talk more about what each of us wants to do for the next transition weekend. I would like to have the files divided before the year starts.

j) Evaluation weekend

Jordi: During this weekend we will review what we have accomplished so far. I would like to receive a goal list from every person. You can send me this before Friday 15 September before 17:00. Last year we got money from the CSR which enabled me to get an accommodation. Maybe Stefana could investigate that.

→ Action point: Everybody will send Jordi a list with goals.

Stefana: I will investigate that.

→ Action point: Stefana will talk with the CSR about money for the accommodation during the evaluation weekend.

Jordi: These internal meetings are also very important.

Francesco: Can we postpone the goal list to next week because then all the committees have met and have talked about their goals.

7. Updates from the Delegate to the Central Student Council

The delegate to the Central Student Council can use this agenda point to report on relevant activities at the central level.

Stefana: I choose to be in organization and finance. I would like to advocate for better facilities. For example: Menstrual products and contemplation rooms. If you have a problem on CSR level, you can contact me. I just finished very intense CSR transition weeks. We are drafting the year plan on which we will vote during the PV on next Thursday.

Jonathan: What is a contemplation room?

Stefana: A quiet room for praying, crying or meditating.

8. Preparation of the GOV on the 11th of September

We'll use this time to prepare for the upcoming GOV.

Sunmoon: From 11 till 12 we have a kick-off GOV.

Jordi: I don't know if I will be able to be there, but I will let Sunmoon know.

Sunmoon: It's an important meeting, so I do expect people to be there. Physically or online. It will be an introduction and they will share the plans for the next year. And we will have the opportunity to say what we want to do. Give me at least three points that you would want to focus on this year.

Francesco: We barely had any time to plan for this GOV.

Sunmoon: This is an introduction.

Sam: You can request another meeting if you want to.

Claudia: Is it correct that the next GOV will be on the 16th of October. And do we know what time?

Sunmoon: That's correct, it will be half an hour longer.

Sunmoon: Can the committees give me headlines that they want to present on the GOV, about their goals for the next year.

→ Action point: Every committee sends Sunmoon three headlines for this year.



9. Preparation of the OV on the 11th of September

We'll use this time to prepare for the upcoming OV, Due to time limits, any topic that necessitates a lot of preparation will not be discussed during this OV. If there are no topics to discuss, this OV will be canceled.

Sunmoon: Unless we have anything to talk about, this OV will be cancelled. We can ask to reschedule. Are there any topics?

Jonathan: We haven't discussed anything.

Sunmoon: I will ask to reschedule this one.

Jonathan: Even if we agree on something, it's hard to figure out the details.

Sunmoon: I will hear on Wednesday if there is any topic. If not, it will be rescheduled.

→ Action point: Sunmoon will probably reschedule the upcoming OV.

10. Rules of Procedure: revision

Here, the new Council will have the opportunity to revise the Rules of Procedure ([see attachment 1](#)) and, if desired, make amendments.

Sunmoon: If we want to revise the rules of procedure, we need 2/3 of the council.

Francesco: I have a question about the non-disclosure agreement.

Sam: Its non-binding, we made it because we talk about sensitive topics sometimes.

Sunmoon: It's hard to enforce NDAs, so this is good enough.

Stefana: I have a question about article 16, 6. What does 'faith will decide' mean?

Sam: You keep voting until something will come out of it. But if it remains undecided you flip a coin or do rock paper scissors.

Sunmoon: Faith does sound weird so there could be a different wording.

11. Other points raised during the meeting / general updates to give (WVNTTK)

Claudia: division of the files, is it supposed to be done by the chair of during the PV?

Sunmoon: The division will be the same as last year within committees and they can decide for themselves how they divide them internally. I would like to hear about that during the next PV.

→ The division of files within the committees needs to be decided before the next PV.

Francesco: There are more persons in O&O so maybe the division of last year is not good enough.

Sunmoon: Maybe we can see how it works out and otherwise we can divide them again over the whole council.

Ege: What about new files and left over files?

Sunmoon: If no one wants to take a file, it won't be done. Student assessors, OER, budget, bachelor renewal and program committees are files that can't be adjusted.

Jonathan: How do new files work

Sunmoon: It's your own initiative, you can do it within or without your committee.

Francesco: We should look at the presented proposals of last year. What kind of files are already rejected. So that we don't propose things that have already been rejected.

Sunmoon: We should put this on the action list.

→ Action point: Look at already rejected files so that we don't present new ideas that have already been rejected.

12. Final questions

Claudia: When will we have meetings from the committees?

Sunmoon: Jordi will ask the chairs of the committees to organize that this week.

13. Closing of the meeting

18:51 closing

In the case of absence and/or mandate, please send an e-mail to Sunmoon.fsr.fdr@gmail.com.

Action-list

Who?	What?	When?
Everyone	Send Jordi a list with goals you have for the FSR this year.	Before next Friday, 15 September 5 PM
Everyone	Send Sunmoon three goald/headlines for the upcoming year in preparation for the upcoming GOV.	Before the next GOV
Everyone	Decide about the division of files within the committees and look at already rejected files so that we don't present new ideas that have already been rejected.	Before the next PV, Monday the 11 th .
Jordi	Send the slides	In due time
Jordi	Plan meetings as a trust person	In due time
Sunmoon	Email 'het stembureau' for the letters of appointment and will send an additional explanation in the group chat about applying for the funds.	In due time
Livni	Talk about the Law Bachelor Renewal in the O&O committee, someone from this committee should take on this file.	In due time

