

REC A, Room A0.04
Nieuwe Achtergracht 166
(020) 525 3446
fdr@studentenraad.nl
studentenraad.nl/fdr

Date Friday 3 November 2017

Time 13:00 uur start

Location REC C1.05

Contact person Alaa Khalifa

E-mail fsr-fdr@uva.nl

Present: Alaa Khalifa, Bram Jaarsma, Annette Duinmeijer, Anna Schröder, Valentine Szita Marshall, Darius Jokubauskas

Absent: Leo Wiedemann, Alexander van Lunteren, Luna Evers, Mirte Boot

Guests: Anthony Leigh

Secretary: Nina Visser

Agenda

1. Opening of the meeting

2. Approval of minutes

3. To do's

- TD 171009-01 Anna will ask de roeter if they're available at this time.
- TD 171009-03 Anna & Nina will send formal invitation after (if) the Roeter confirms.
- TD 171009-05 Everyone reads our change proposals. Bram and Alex are meeting with the honourscollege on thursday about an OER change.
- TD PV summer: create ideas for the Extracurricular dossier + Mirte: platform idea.
- TD 170904-05 Luna will check if the study associations are happy.
- TD 170911-07 Alaa will ask Nollkaemper when his OC proposal is ready.
- TD 170918-02 Alaa will create a doodle for the Finance training.
- TD 171005-01 Valentine will go or makes sure someone is going to the OC Kennisdelingbijeenkoms. Check if the OC's are invited.
- TD 171009-03 Anna and Nina will send formal invitation after (if) the Roeter confirms.
- TD 171016-01 Darius will go or make sure someone is going to the Diversity Fileholders meeting.
- TD171016-02 PR will promote the rescheduling of the holiday on the Facebook.
- TD 171016-03 Alaa will reply to the riskmanagement mail.
- TD 171016-04 Alaa will answer the COR.
- TD 171016-05 Alaa and Bram will fill in the doodle for the finance & allocation model meeting.
- TD 171016-06 Alaa and Annette fill in the doodle for the Instellingstoets Kwaliteitszorg.
- TD 171016-07 Anna will email the mapiq guy.



- **TD 171016-08 everyone sends his or her comments on the PPLE letter.**
- **TD 271016-09 FSR adapts working agreements, votes and sends it to assessors.**
- **TD 171016-10 Nina sends the assessors a file holder overview.**
- **TD 171016-11 Alaa sends the PV agenda to the assessors (weekly).**
- **TD 171016-12 Alaa discusses the “faculteitsreglement” outcome with the OR.**
- **TD 171016-13 Bram will try to find the “voorinvesteringsdocument”.**
- **TD 171016-14 Leo will make a meeting doodle and it will be answered by everyone before 17:00.**

4. Incoming post:

- 16-10: Teo Todercan (CSR): Catering. Leo will handle this topic, but it will first be discussed during the PV next week. **TD 171103-01 Leo will take on the catering dossier, but will not make statements without consulting the FSR.**
- 16-10: Pim van Helvoirt (CSR): reactie van de CSR op het memo intern Taalbeleid. FYI.
- 16-10: Jaap Hezeman (Tilburg University): beleid rondom syllabi. Alaa responded.
- 16-10: Pim (CSR): Update catering. FYI.
- 17-10: Pim (CSR): Taalbeleid: update & rapport KNAW. FYI.
- 17-10: Pim(CSR): Aanbod gericht diplomeren: Verheldering || Demand driven certification: Clarification. FYI.
- 17-10: Kjeld Oostra (CSR): ondersteuning tweetaligheid studentenraad.nl / Support bilingualism studentenraad.nl. FYI.
- 19-10: Jern Chew (CSR): CSR-FSR fileholder meeting: Mental Health. FYI.
- 19-10: Guido Bakker (CSR): diploma's. FYI.
- 22-10: Kathelijne (FdG): Jaarplan FSR-FdG 2017-2018/ FYI.
- 23- 10: Sasha (CSR): Bijeenkomst Instellingstoets Kwaliteitszorg/Meeting on the Instellingstoets Kwaliteitszorg. Nobody replied to Alaa's request for replacement, so the FSR did not attend this event.
- 23-10: OR: amendement faculteitsreglement. FYI.
- 24-10: Ingrid van den Oord: Kennismaking FSR – ESC. Alaa responded.
- 25-10: Mees van Rees: verkiezingen en planning. **TD 171103-02 Annette will reply Mees van Rees' email.**
- 26-10: José Brugman/Board: PPLE en AUC - traject civiel effect. **TD 171103-03 PPLE file holders will respond to José's email about the traject civiel effect.**
- 26-10: Lorraine Smith (CSR): Fileholder meetup internationalisation. Luna was not there, but did go to the meeting about diversity.



- 27-10: Michele Murgia (CSR): Uitnodiging UvA Kennisdelingsbijeenkomst opleidingscommissies | Invitation UvA Programme Committee Event. **TD 171103-04 OC fileholders will reply and attend the Kennisdelingsbijeenkomst opleidings.**
- 30-10: CSR/FEB: Herschikking vakantie/Rescheduling of the holiday. FYI.
- 30-10: Pim (CSR): Herschikking vakantie: stand van zaken // Rearrangement of the Holiday: state of affairs. FYI.
- 30-10: J. Dijk: Studielandschappen eerste verdieping open vanaf 13 november- - 30-10: CSR: lunch met rector reactie. Bram thinks it might send the wrong message if the FSR attends this event and promotes these study places when the “medezeggenschap” is not happy about the amount of space in general.
- 30-10: BAC Studentassessor-CvB reactie. FYI.
- 30-10: CBO agenda's en verslagen. FYI.
- 30-10: Board/Bestuur: reactie op PPLE brief. FYI, important for next year.
- 31-10: Student about live digital lectures. **TD 171103-05 Alaa responds to the email about live lectures.**
- 30-10: CSR Catering decision. FYI for Leo.
- 31-10: CSR pers: Chat with Duisenberg. This is cancelled.
- 1-11: CSR: Introductietraining UvA Data on:
Dinsdag 7 november 9.00 – 11.00 plaats: Roeterseiland, REC-H 1.01. Alaa is going.
- 1-11: CSR: Regeling experiment flexstuderen 2018-2019. FYI.
- Fileholders finance. Bram went.
- CSR Universitair forum. FYI.
- Campusoverleg REC. Anna is going/

5. Announcements

- a. Finance meeting at 14:15u in A7.23 (faculty's room).
- b. Nina mentions she will start an internship the 6th of November. Nina will be available for meetings on Friday and Thursday, or Monday-Wednesday in the evening. She will be attending G(OV)'s.
- c. Jurist van de toekomst on Tuesday 7th November 14:30. Luna, Alaa and Bram will be there.
- d. Opening of the “studielandschappen” 8th of November 16:00. Alaa and Luna are going and Darius and Annette will probably go.



- e. TAQT training on Friday 10 November 12-15u. Valentine cannot make it, Darius might be late. **TD 171103-06 Nina will book a room for the TAQT training.**
- f. Rescheduling PV next week. The meeting will be 6 November 14:00-15:00. The 17th of November the meeting will be from 13:30-15:00 and Bram won't be there.
- g. ALP werkgroep, 15 november 3-5. Annette and Valentine will go.
- h. CSR update. The CSR is working on a statement on REC A. They are also evaluating institution tuition fees and dealing with the budget. There will be a change in the Uva Matching policy for international EU students. Bram thinks this is used to prevent no-shows.

6. Updates

- a. Functional Limitation. Darius sent a written update. Darius explains that a survey is difficult, because there is no data. The OER (A part) will be changed Changing OER A for disabilities at the humanities faculty. **TD 171103-07 Darius sends the OER to the working group.** Luna needs to send update on mental health.
- b. Meeting with Nollkaemper. Alaa discussed selecting students for working groups and more transparency for student assistant vacancies. Nollkaemper explained there are a lot of brainstorm sessions and that the FSR is welcome. Nollkaemper will send invitations for the different working groups. Alaa will send a written update as well. **TD 171103-08 Alaa will check with Nollkaemper for invitations to the working groups.** Transparency will be on the agenda next week.
- c. StudyShare. Alaa discussed StudyShare with Muntjewerff and the outcome was that the sessions will be before exam week and not in the exam week.

7. Evaluations students

- a. Digital Exams. To find out how students experienced the digital examsn, the FSR will visit lectures and ask students to fill in an online survey. This survey will also be posted on Blackboard. **TD 171103-09 Darius and Alaa will create a survey (digital exams) this weekend. TD 171103-10 Valentine will create a schedule to visit lectures (survey). TD 171103-11 Annette will ask if the survey (digital exams) can be posted on Blackboard.**
 - b. Student Desk (see email).
 - c. Evaluations first years. The evaluations were not handed out, so now the mentor are checking.



8. OER PPLE proposals

a. Valentine explains the changes the PPLE council members want for the PPLE OER> There should be changes to the syllabus, it should contain workload in hours per week.. The minimum grade of a 4 for a re-sit at the end of the year should also be changed. Lastly they want the thesis timeline to be clearer and included in the OER. Bram explains putting the timeline in the OER might be a disadvantage for students, because they would have to ask the Exam Commission for any delay. Valentine agrees and will talk to Mirte about this. He also thinks graduation in 4 years is too harsh and that it should be changed to 5 years. They will also try to get lecture recordings online and work on English proficiency for lecturers.

9. Closing of the meeting

Alaa closes the meeting at 14:10.

TD 171009-01 Anna will ask de roeter if they're available at this time.

TD 171009-03 Anna & Nina will send formal invitation after (if) the Roeter confirms.

TD 171009-05 Everyone reads our change proposals. Bram and Alex are meeting with the honourscollege on thursday about an OER change.

TD PV summer: create ideas for the Extracurricular dossier + Mirte: platform idea.

TD 170904-05 Luna will check if the study associations are happy.

TD 170911-07 Alaa will ask Nollkaemper when his OC proposal is ready.

TD 170918-02 Alaa will create a doodle for the Finance training.

TD 171005-01 Valentine will go or makes sure someone is going to the OC Kennisdelingbijeekkomst. Check if the OC's are invited.

TD 171009-03 Anna and Nina will send formal invitation after (if) the Roeter confirms.

TD 171016-01 Darius will go or make sure someone is going to the Diversity Fileholders meeting.

TD171016-02 PR will promote the rescheduling of the holiday on the Facebook.

TD 171016-03 Alaa will reply to the riskmanagement mail.

TD 171016-04 Alaa will answer the COR.

TD 171016-05 Alaa and Bram will fill in the doodle for the finance & allocation model meeting.

TD 171016-06 Alaa and Annette fill in the doodle for the Instellingstoets Kwaliteitszorg.

TD 171016-07 Anna will email the mapiq guy.

TD 171016-08 everyone sends his or her comments on the PPLE letter.

TD 171016-09 FSR adapts working agreements, votes and sends it to assessors.

TD 171016-10 Nina sends the assessors a file holder overview.

TD 171016-11 Alaa sends the PV agenda to the assessors (weekly).

TD 171016-12 Alaa discusses the "faculteitsreglement" outcome with the OR.

TD 171016-13 Bram will try to find the "voorinvesteringsdocument".

TD 171016-14 Leo will make a meeting doodle and it will be answered by everyone before 17:00.

TD 171103-01 Leo will take on the catering dossier, but will not make statements without consulting the FSR.



TD 171103-02 Annette will reply Mees van Rees' email.

TD 171103-03 PPLE file holders will respond to José's email about the traject civiel effect.

TD 171103-04 OC fileholders will reply and attend the Kennisdelingsbijeenkomst opleidingen.

TD 171103-05 Alaa responds to the email about live lectures.

TD 171103-06 Nina will book a room for the TAQT training.

TD 171103-07 Darius sends the OER to the working group.

TD 171103-08 Alaa will check with Nollkaemper for invitations to the working groups.

TD 171103-09 Darius and Alaa will create a survey (digital exams) this weekend.

TD 171103-10 Valentine will create a schedule to visit lectures (survey).

TD 171103-11 Annette will ask if the survey (digital exams) can be posted on Blackboard.

Pro Memorie:

- answer the incoming posts on your own if it regards your dossier
- if you say you will go to a meeting/CoBo, you are expected to be there or find a replacement on your own
- finish your To Do's before the next PV