

# Concept minutes of the *Plenaire vergadering* of the CSR on 21 October 2021

Present	Sukrit Bhatia, Alicja Staszak, Yourie Bras, Thomas Riedlsperger, Abigail Gilchrist, Mark Sivolap, Nicole Golovenko, Tessa Trapp, Tosca Manrique Hehl, Sofia Neumayer Toimil, Joselyn Moran and Manish Jhinkoe-Rai;
Absent	Sara Kemper;
Guest(s)	-
Minutes	Olav Abbring <i>Ambtelijk Secretaris</i> .

## 1. Opening

Manish Jhinkoe-Rai opens the meeting at 9:05h and welcomes the meeting participants.

## 2. Mail

The emails that the CSR received are read.

## 3. Adapting concept minutes

The concept minutes of the 14<sup>th</sup> of October have been set without changes.

## 4. Checking the action list

The action points are checked. See attachment.

## 5. Announcements

5 Olav will share the diversity agreement with the members of the CSR [action].

### Mandates

Sara mandates Tosca.

13 eligible votes. The quorum is met.

## 6. Updates DB & taskforces, delegates, central student assessor

10 At the FMG they are working on a project called positive psychology, to increase intrinsic motivation of students. If there are any questions Joselyn can be informed.

## 7. Setting the agenda

The agenda is set without changes.

## 8. Privatized tutoring

15 The goal of this meeting piece is to see what the CSR's opinion is regarding privatized tutoring. The next step should be to encourage faculties to breach the performance gap difference between students that can and that cannot afford private tutoring.

Manish would like to see the general price range for private tutoring added to the meeting piece. For FEB a private course costs around €150 per course. The question that needs to be answered is what the CSR can do to prevent privatized tutoring from creating a performance gap.

20 A way that groups that offer private tutoring get their course material is, by using the answers from the exams from the previous year, which are handed out to the students.

If the file holders want to discuss whether the CSR wants to change the OER, stating that teachers should or should not provide the answers to exams, this should be explicitly stated in the meeting piece. Such a proposal was already discussed at the FSR FMG. However, this might be possible at smaller faculties, but not at bigger ones, because the students have the right to review their exams. At the FSR FMG the proposal was received positively, but it was difficult to execute. Sofia proposes to advise the university to have a crash course, that can replace the privatized classes.

## 9. Chief sustainability officer

The CSR agrees that the position for Chief sustainability officer (CSO) should be created and filled before the start of the next academic year.

The goal is to have the CSO meet with the executive board on a regular basis.

The CSR wants to see that the meeting piece reflects what topics the CSO should (mandatorily) be involved in.

**Voting proposal:** The CSR 21-22 decides in favour of the amendments on the information regarding the CSO and decides in favour of sending the corrected unsolicited advice to the CvB, wherein the CSR strongly encourages the CVB to create and fill the position of Chief Sustainability Officer before the start of the next academic year.

In favour: 13

Against: 0

Blanco: 0

Abstain: 0

*The CSR 21-22 decides in favour of the amendments on the information regarding the CSO and decides in favour of sending the corrected unsolicited advice to the CvB, wherein the CSR strongly encourages the CVB to create and fill the position of Chief Sustainability Officer before the start of the next academic year. (decision)*

The file holders on sustainability make a concept function profile for the position of the CSO and write an unsolicited advice regarding the position of CSO, that will be brought to the next PV [action].

## 10. HEPA filers

Two HEPA filters are proposed to be bought. One of the HEPA filters will be used for the CSR's office. The other one can be given to a different organization at the UvA.

After the accepting of the meeting piece it will be asked how frequently the filters need to be replaced.

The CSR sends questions regarding HEPA filters to Yourie, before next Friday 22-10-2021 [action].

Yourie will write an unsolicited advice regarding installing HEPA filters at the UvA locations [action].

## 11. Amending the working agreements

Currently zoom is used as a standard, if people are sick they can join via zoom. But once zoom is not regularly used, than it needs to be requested. The use of zoom can be discussed in the third block.

**Voting proposal:** The CSR 21-22 decides in favour of amending the Working Agreement to change the moment for the CSR's PV to Tuesday from 08:45 - 10:45.

In favour: 13

Against: 0

Blanco: 0

Abstain: 0

*The CSR 21-22 decides in favour of amending the Working Agreement to change the moment for the CSR's PV to Tuesday from 08:45 - 10:45. (decision)*

Olav will reserve a room at the Maagdenhuis or Singel library for the PV's in the second block [action].



## 12. Financial cycle update

Sukrit has been talking to David Jan Donner from the COR to see how they work on the financial cycle. The COR has three working groups (housing, financial cycle and 2022 budget). The procedure was discussed and it was agreed that the CSR will send an update on their questions this week.

## 13. CO2 emissions

The UvA is already working on a system to measure the emission from food and drinks. This supports the CSR's endeavour to measure it globally.

It can be stated that the CO2 emission is not always specific, but that it is an estimation.

## 14. Task force for accessibility & inclusivity at the UVA

The information that is missing is whom will join these task forces. There are also two voting proposals that will be added.

A voting proposal on whom from the CSR will join the task force will be added.

The second proposal that will be added is that the CSR will write an unsolicited advice to the CvB to start this task force.

The CSR members will inform Sukrit if they want to join the task force for accessibility & inclusivity at the UVA before Friday 18:00, 22-10-2021 **[action]**.

Tosca and Sara have discussed and think that this sort of task force should be started at the faculties. The reason that it should be started at the central level is that it is an university wide issue. The goal is to also request the members of the FSRs to join the task force. Creating this task force on a central level will also increase the impact that can be had on the topics of accessibility and inclusivity.

The discussion with the student can be found in the update that was sent by Sukrit. Student testimonials will also be added to the meeting piece.

## 15. CSR 2022 Budget

The website is currently budgeted for 2000, because the CSR wants to revamp the website.

Tosca finds 1500 a lot of money for the office and it's supplies. The reason that 1500 is budgeted for this year, is because some (expensive) investments should be made. However, the 1500 is not going to be an annual spending on the CSR's furniture and it will be advised for the next CSR to lower this amount.

**Voting proposal:** The CSR 21-22 decides in favour of agreeing on the annual budget, including the PR budget.

In favour: 13

Against: 0

Blanco: 0

Abstain: 0

*The CSR 21-22 decides in favour of agreeing on the annual budget, including the PR budget. (decision)*

Tosca raises the point that €200 is way too much to spend without acceptance. It is better to separate the money in the budget, to make clear what money can be spend by each committee. The vote on raising the withdrawal allowance will be voted on during the PV on November 2<sup>nd</sup>.

## 16. W.V.T.T.K. / Any other business

*No any other business.*

## 17. Input requests for the FSRs / to the media

*The delegates will send the faculty diversity agreements to Tosca before the next PV [action].*

*The delegates will bring up the unsolicited advice, regarding hybrid education at their FSR meetings [action].*

The delegates will update Sukrit on the financial cycle at the FSRs **[action]**.

The PR committee will spend more time on promoting the health centre of the University of Amsterdam **[action]**.

## 18. Evaluating the PV

The CSR members evaluate the PV.

## 19. Questions

No questions

## 20. Closing the meeting

110 Manish closes the meeting at 10:55.

### Decisions

115 **211021-01** The CSR 21-22 decides in favour of the amendments on the information regarding the CSO and decides in favour of sending the corrected unsolicited advice to the CvB, wherein the CSR strongly encourages the CVB to create and fill the position of Chief Sustainability Officer before the start of the next academic year.

**211021-02** The CSR 21-22 decides in favour of amending the Working Agreement to change the moment for the CSR's PV to Tuesday from 08:45 - 10:45.

120 **211021-03** The CSR 21-22 decides in favour of agreeing on the annual budget, including the PR budget.

### Action list

**211021-01** Olav will share the diversity agreement with the members of the CSR.

125 **211021-02** The file holders on sustainability make a concept function profile for the position of the CSO and write an unsolicited advice regarding the position of CSO, that will be brought to the next PV.

**211021-03** The CSR sends questions regarding HEPA filters to Yourie, before next Friday 22-10-2021.

**211021-04** Yourie will write an unsolicited advice regarding installing HEPA filters at the UvA locations.

**211021-05** Olav will reserve a room at the Maagdenhuis or Singel library for the PV's in the second block.

130 **211021-06** The CSR members will inform Sukrit if they want to join the task force for accessibility & inclusivity at the UvA before Friday 18:00, 22-10-2021.

**211021-07** The delegates will send the faculty diversity agreements to Tosca before the next PV.

**211021-08** The delegates will bring up the unsolicited advice, regarding hybrid education at their FSR meetings.

135 **211021-09** The delegates will update Sukrit on the financial cycle at the FSRs.

**211021-10** The PR committee will spend more time on promoting the health centre of the University of Amsterdam.

**211014-01** Abbey will plan a meeting with the advisory board for November.

~~**211014-02** Alicja and Olav will have contact to set up the google drive,~~

140 **211014-03** Joselyn and Alicja will create the platform that will be used to share the meetings that the CSR has, before that 1<sup>st</sup> of November.

**211014-04** The CSR members will fill in the form, that Sukrit made for questions (as concrete as possible) regarding the financial cycle before the 21<sup>st</sup> of October, 18:00.

145 ~~**211014-05** Sukrit will upload the financial cycle document to the council via the email, before Friday the 15<sup>th</sup>.~~

~~**211014-06** The Huishoudelijk reglement will be put on the agenda next week.~~

**211007-01** Tessa will write an unsolicited advice on the language policy of the UvA and send it to Manish.

150 ~~211007-02~~ Sara takes up contact with the file holders of diversity to discuss adding more Dutch context to the diversity agreement.

~~211007-03~~ CSR members will contact Nicole before Friday to inform her on the CSR's budget realization. Nicole will write a meeting piece about the CSR's budget realization based on this feedback.

~~210930-03~~ Abigail will finalize the diversity agreement, Tessa and Abigail will bring the final version to the next PV.

210930-05 Yourie and Abigail will write an unsolicited advice, regarding the CSO before the next PV.

### Pro memoria

140908-04 The DB keeps an eye on late meeting pieces, is strict about *nazendingen* and being present in time.

141208-04 The committee chairs notify the PR-committee after their meetings which files that the CSR is working on should be raised in the media.

160 161017-04 The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.

161017-05 The committee chairs oversee the diverse division of speakers for the OV.

170201-04 The DB oversees a proper balance between small and large files in the PV.

165 171108-04 The delegates check whether the agendas, minutes and letters of the FSR's are being published online.

190904-01 The DB protects the diversity of the council and supports a just and coherent working environment.

201002-01 All DB-members send their updates before Wednesday 19:00. Delegates send their updates before Wednesday 19:00.

201020-02 A double check on the spelling and grammar should be done for all *formal* communication. Committee chairs have the final responsibility in this.

211007-01 The committee chairs will send the committee agenda + minutes to the CSR on Friday at 17:00