

Concept minutes of the *Plenaire vergadering* of the CSR on 2 November 2021

Present	Sara Kemper, Sukrit Bhatia, Alicja Staszak, Yourie Bras, Thomas Riedlsperger, Abigail Gilchrist, Mark Sivolap, Nicole Golovenko Tessa Trapp, Tosca Manrique Hehl, Sofia Neumayer Toimil, Joselyn Moran and Manish Jhinkoe-Rai;
Absent	;
Guest(s)	-
Minutes	Olav Abbring <i>Ambtelijk Secretaris</i> .

1. Opening

Manish Jhinkoe-Rai opens the meeting at 9:05h and welcomes the meeting participants.

2. Mail

The emails that the CSR received are read.

3. Adapting concept minutes

The concept minutes of the 21st of October have been set without changes.

4. Checking the action list

The action points are checked. See attachment.

5. Announcements

- 5 The FSR FdG has decided to not consent to the budget of the FdG.
Today there is the coffee with the CSR.
The trust duo will send a meeting to all CSR members individually, to catch up with the CSR members.
The google drive for the CSR will be started later.
The IAO is next week. The CSR members will update their committee chairs on topics that they want to have
10 discussed during the OV **[action]**.
All CSR members will send their meeting pieces before 09:00 Monday.
- Mandates
No mandates
12 eligible votes. The quorum is met.

6. Updates DB & taskforces, delegates, central student assessor

- 15 The DB will ask the CvB during the IAO when the CSR receives the Model-OER **[action]**.

7. Setting the agenda

The agenda is set without changes.

8. COBO update

Thomas wants to have a temperature check on the traditions during the COBO.

20 The COBO will be open to study associations.
An RSVP will be sent to all possible attendees.

The CSR members will receive a document about the traditions, sent by Alicja of a COBO. This document will be shared before the next PV, during this PV the temperature check will take place [action].
CSR members can reach out to Thomas to inform about possible COBO traditions.

9. Dry January

25 The CSR received an email from an employee of the UvA, about having a Dry January this year.
It is discussed whether the CSR should be involved in organizing Dry January. Additionally the question is raised whether the goal of dry January is sufficient to prevent the real issue of drinking too much throughout the year.

30 The CSR will decide on whether or not they want to organize a dry January campaign in January.

10. Social media strategy

The PR committee wants to enact a new social media strategy. The goal of the new strategy is:

- Making the CSR's social media presence more coherent
- Using the CSR's social media channels more efficiently and effectively
- Creating a visual identity and recognition value for the CSR that lasts beyond our council year and can also benefit future councils

40 Additionally the PR wants to look into having paid promotion for CSR posts.

Tessa would like to see prices added to the social media strategy. This will be included in the next meeting piece. The PR would like to include a graphic designer in the process. Currently there are templates, but they are not as nice. If the CSR involves a graphic designer they can create a better standardized template.

45 Thomas will include the steps that the previous CSR took to improve the social media presence.

Nicole joins the meeting

11. Application task force

Application task force

The file holders of the complaints committee, Thomas, Abbey, Joselyn will be part of the task force.

50 Sara can send the application profile for the council assistant of the FGw to the CSR.

Voting proposal: The CSR 21/22 votes in favour of installing the application task force with the following members Sofia, Sukrit, Thomas, Abbey and Joselyn as part of this entity within the CSR.

In favour: 12

55 Against: 0

Blanco: 0

Abstain: 0

The CSR 21/22 votes in favour of installing the application task force with the following members Sofia, Sukrit, Thomas, Abbey and Joselyn as part of this entity within the CSR. (decision)

60 The application task force will gather as soon as possible in order to make a plan about the application procedure for the complaints committee and the council assistant and communicates this with the CSR within a period of 1 week [action].

Complaints committee

65 Members of the CSR cannot join the complaints committee.

Sara advises the task force to post the vacancy on the UvA website, via bureau communicatie. Both persons should be sufficient in Dutch and English.

70 **Voting proposal:** The CSR 2021/22 votes in favor of the profile for the complaints committee student member application.

In favour: 12

Against: 0

Blanco: 0

75 Abstain: 0

The CSR 2021/22 votes in favor of the profile for the complaints committee student member application. (decision)

Council assistant

80 The profile should state that the student is enrolled as a full time student in the UvA.

The vacancy should be advertised on the vacancy list of the UvA.

The money that the council assistant receives should be stated in the vacancy.

The task force will contact the bestuursstaff to inform about the profiling fund money that the council assistant will receive.

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Voting proposal: The CSR 2021/22 votes in favor of conditionally accepting the profile for the council assistant application.

In favour: 12

Against: 0

90 Blanco: 0

Abstain: 0

The CSR 2021/22 votes in favor of conditionally accepting the profile for the council assistant application. (decision)

95 The task force will regularly inform the CSR about the advances of the task force.

12. Extra study spaces at OMHP

Sara wants to realize more study spaces at the OMHP.

The study spaces are managed by the UB. So these possible study spaces are managed by the UB.

100 Nicole informs the CSR that there is a clear space under REC. The basement has not been allocated to a specific use. At the FMG free lecture rooms might be used as study spaces.

13. W.V.T.T.K. / Any other business

No any other business.

14. Input requests for the FSRs / to the media

No input requests for the FSRs and to the media.

15. Evaluating the PV

The CSR members evaluate the PV.

16. Questions

No questions

17. Closing the meeting

105 *Manish closes the meeting at 10:26.*

Decisions

- 110 **211102-01** The CSR 21/22 votes in favour of installing the application task force with the following members Sofia, Sukrit, Thomas, Abbey and Joselyn as part of this entity within the CSR.
- 211102-02** The CSR 2021/22 votes in favor of the profile for the complaints committee student member application.
- 211102-03** The CSR 2021/22 votes in favor of conditionally accepting the profile for the council assistant application.

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Action list

- 211102-01** The CSR members will update their committee chairs on topics that they want to have discussed during the OV.
- 211102-02** The DB will ask the CvB during the IAO when the CSR receives the Model-OER.
- 120 **211102-03** The CSR members will receive a document about the traditions, sent by Alicja of a COBO. This document will be shared before the next PV, during this PV the temperature check will take place.
- 211102-04** The application task force will gather as soon as possible in order to make a plan about the application procedure for the complaints committee and the council assistant and communicates this with the CSR within a period of 1 week.
- 125 ~~**211021-01** Olav will share the diversity agreement with the members of the CSR.~~
- 211021-02** The file holders on sustainability make a concept function profile for the position of the CSO and write an unsolicited advice regarding the position of CSO, that will be brought to the next PV.
- 130 ~~**211021-03** The CSR sends questions regarding HEPA filters to Yourie, before next Friday 22-10-2021.~~
- ~~**[211021-04** Yourie will write an unsolicited advice regarding installing HEPA filters at the UvA locations.]~~
- ~~**211021-05** Olav will reserve a room at the Maagdenhuis or Singel library for the PV's in the second block.~~
- ~~**211021-06** The CSR members will inform Sukrit if they want to join the task force for accessibility & inclusivity at the UVA before Friday 18:00, 22-10-2021.~~
- 135 **211021-07** The delegates will send the faculty diversity agreements to Tosca before the next PV.
- ~~**211021-08** The delegates will bring up the unsolicited advice, regarding hybrid education at their FSR meetings.~~
- 211021-09** The delegates will update Sukrit on the financial cycle at the FSRs.
- ~~**211021-10** The PR committee will spend more time on promoting the health centre of the University of Amsterdam.~~
- 140 ~~**211014-01** Abbey will plan a meeting with the advisory board for November.~~
- ~~**211014-02** Alicja and Olav will have contact to set up the google drive,~~
- 211014-03** Joselyn and Alicja will create the platform that will be used to share the meetings that the CSR has, before that 1st of November.
- 145 ~~**211014-04** The CSR members will fill in the form, that Sukrit made for questions (as concrete as possible) regarding the financial cycle before the 21st of October, 18:00.~~
- ~~**211014-05** Sukrit will upload the financial cycle document to the council via the email, before Friday the 15th.~~
- ~~**211014-06** The Huishoudelijk reglement will be put on the agenda next week.~~
- 150 ~~**211007-01** Tessa will write an unsolicited advice on the language policy of the UvA and send it to Manish.~~
- ~~**211007-02** Sara takes up contact with the file holders of diversity to discuss adding more Dutch context to the diversity agreement.~~

- ~~211007-03~~ CSR members will contact Nicole before Friday to inform her on the CSR's budget realization. Nicole will write a meeting piece about the CSR's budget realization based on this feedback.
- 155 ~~210930-03~~ Abigail will finalize the diversity agreement, Tessa and Abigail will bring the final version to the next PV.
- ~~210930-05~~ Yourie and Abigail will write an unsolicited advice, regarding the CSO before the next PV.

Pro memoria

- 160 **140908-04** The DB keeps an eye on late meeting pieces, is strict about *nazendingen* and being present in time.
- 141208-04** The committee chairs notify the PR-committee after their meetings which files that the CSR is working on should be raised in the media.
- 161017-04** The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.
- 165 **161017-05** The committee chairs oversee the diverse division of speakers for the OV.
- 170201-04** The DB oversees a proper balance between small and large files in the PV.
- 171108-04** The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
- 170 **190904-01** The DB protects the diversity of the council and supports a just and coherent working environment.
- 201002-01** All CSR members send their updates before Monday 17:00.
- 201020-02** A double check on the spelling and grammar should be done for all *formal* communication. Committee chairs have the final responsibility in this.
- 175 **211007-01** The committee chairs will send the committee agenda + minutes to the CSR on Friday at 17:00