



Concept agenda: Plenary meeting of the CSR

Time 2 November 2021, 9.00-11.00h

Location University Library (Belle van Zuylenzaal)

Conceptagenda

1. **Opening**
2. **Mail**
3. **Adapting the concept minutes: PV211021 (*)**
4. **Checking the action list**
5. **Announcements**
6. **Updates: DB, committees, delegates, central student assessor**
7. **Setting the agenda**
8. **10min Update from the application task force (*)** **Update**
The CSR gets an update from the application task force.
9. **25min Committee update (*)** **Update**
The CSR gets updated by the committees, including their goals for this calendar year.
10. **10min Task force accessibility and inclusivity (*)** **Discussing/deciding**
The CSR discusses and decides on the task force on accessibility and inclusivity.
11. **15min Financial cycle: NPO and Student Services (*)** **Informing/discussing**
The CSR gets informed on and discusses the financial cycle for the UvA's budget 2022.
12. **5min CO2 emissions (*)** **Discussing**
The CSR discusses the CO2 emissions.
13. **15min Mental health (*)** **Informing/discussing/deciding**
The CSR gets informed on and discusses the unsolicited advice regarding mental health.
14. **5min COBO traditions (*)** **Informing (temperature check)**
The CSR gets informed on the traditions for the COBO and holds a temperature check.
15. **5min Coffee with the CSR + partner (*)** **Informing/discussing/deciding**
The CSR gets informed, discusses and decides on coffee with the CSR x HeForShe UvA.
16. **5min Dry January (*)** **Informing/discussing/deciding**
The CSR gets informed, discusses and decides on the Dry January event of the CSR.
17. **W.v.t.t.k. / Any other business**
18. **Input requests: for the FSR's / to the media**
19. **Evaluation: PV + meeting pieces**

(*) Meeting materials attached (**) Meeting materials will be forwarded (***) Meeting materials already in possession

20. **closing the meeting**

Action list

- 211102-01 The CSR members will update their committee chairs on topics that they want to have discussed during the OV.
- 211102-02 The DB will ask the CvB during the IAO when the CSR receives the Model-OER.
- 211102-03 The CSR members will receive a document about the traditions, sent by Alicja of a COBO. This document will be shared before the next PV, during this PV the temperature check will take place.
- 211102-04 The application task force will gather as soon as possible in order to make a plan about the application procedure for the complaints committee and the council assistant and communicates this with the CSR within a period of 1 week.
- 211021-02 The file holders on sustainability make a concept function profile for the position of the CSO and write an unsolicited advice regarding the position of CSO, that will be brought to the next PV.
- [211021-04 Yourie will write an unsolicited advice regarding installing HEPA filters at the UvA locations.]
- 211021-07 The delegates will send the faculty diversity agreements to Tosca before the next PV.
- 211021-09 The delegates will update Sukrit on the financial cycle at the FSRs.
- 211014-03 Joselyn and Alicja will create the platform that will be used to share the meetings that the CSR has, before that 1st of November.

Pro memoria

- 140908-04 The DB keeps an eye on late meeting pieces, is strict about *nazendingen* and being present in time.
- 141208-04 The committee chairs notify the PR-committee after their meetings which files that the CSR is working on should be raised in the media.
- 161017-04 The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.
- 161017-05 The committee chairs oversee the diverse division of speakers for the OV.
- 170201-04 The DB oversees a proper balance between small and large files in the PV.
- 171108-04 The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
- 190904-01 The DB protects the diversity of the council and supports a just and coherent working environment.
- 201002-01 All DB-members send their updates before Friday 20h. Delegates send their updates before Monday 9h.
- 201020-02 A double check on the spelling and grammar should be done for all *formal* communication. Committee chairs have the final responsibility in this.
- 211007-01 The committee chairs will send the committee agenda + minutes to the CSR on Friday at 17:00