



Concept agenda: Plenary meeting of the CSR

Time 8 June 2022, 13.00-15.00h

Location Maagdenhuis Kamer 16

Conceptagenda

1. **Opening**
2. **Mail**
3. **Adapting the concept minutes: 25 May 2022**
4. **Checking the action list**
5. **Announcements**
6. **Updates:** DB, committees, delegates, central student assessor
7. **Setting the agenda**
8. *15min* **Decentral selection (*)** **Informing/discussing**
The CSR gets informed on and discusses the decentral selection.
9. *10min* **HR revision process (*)** **Informing**
The CSR gets informed on the revision of the HR of the CSR.
10. *10min* **HR revision Press Contact (*)** **Discussing/deciding**
The CSR discusses and decides on the HR revision for the article of the press contact.
11. **W.v.t.t.k. / Any other business**
12. **Input requests:** for the FSR's / to the media
13. **Evaluation:** PV + meeting pieces
14. **Questions**
15. **closing the meeting**

Action list

- 220518-01** Olav will look into the response on the email about the human rights centre.
- 220518-02** Olav mails Mariska to inform her that the topic of housing will still be discussed during the OV.
- 220518-03** The CSR members will fill in the update form before the upcoming PV.
- 220420-02** The CSR will create content for the CSR website, that is updated with the current topics that the *medezeggenschap* is working on.
- 220314-01** Yourie will set the date for the presentation about the projects Impact and Vinger aan de Pols.
- [220314-05]** Thomas will post the mental health campaign interview on the CSR's social media.]
- [220314-06]** The PR committee will share the mental health campaign on the social media.]
- [220127-04]** Thomas will share an updated election plan every two weeks to the PV.]
- [220207-07]** The PR committee will present the CSR with the results of the Mijn UvA/Uni-Life app.]
- (*) Meeting materials attached (**) Meeting materials will be forwarded (***) Meeting materials already in possession

- [220113-02 Tosca will send the letter that describes how the examinations at the FdG were conducted, to the CSR.]
[211021-04 Yourie will write an unsolicited advice regarding installing HEPA filters at the UvA locations.]

Pro memoria

- 140908-04** The DB keeps an eye on late meeting pieces, is strict about *nazendingen* and being present in time.
- 141208-04** The committee chairs notify the PR-committee after their meetings which files that the CSR is working on should be raised in the media.
- 161017-04** The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on Microsoft Teams. Council members archive all their documents on Microsoft Teams.
- 161017-05** The committee chairs oversee the diverse division of speakers for the OV.
- 170201-04** The DB oversees a proper balance between small and large files in the PV.
- 171108-04** The delegates check whether the agendas, minutes and letters of the FSR's are being published online.
- 190904-01** The DB protects the diversity of the council and supports a just and coherent working environment.
- 201002-01** All CSR members send their updates before Wednesday 09:00.
- 201020-02** A double check on the spelling and grammar should be done for all *formal* communication. Committee chairs have the final responsibility in this.
- 211007-01** The committee chairs will send the committee agenda + minutes to the CSR on Friday at 17:00
- 220113-01** The CSR members will keep the Microsoft Teams environment updated.
- 220113-02** CSR members will inform the vice-chair if they are absent during a meeting or event of the CSR.
- 220113-03** Meeting pieces that concern files of other file holders will be sent to the committee chair before sending the meeting pieces to be discussed in the PV.
- 220307-01** Receipts will be added to the request for budget approvals that are brought to the PV of the CSR.